

Messiah Lutheran Church ELCA- Congregational Council Meeting
 Sunday, August 24, 2025 | 1:00 pm | Fellowship Hall

LEADERSHIP TEAM

Reporting Group	Leader	Council Liaison	Action	Notes
MINISTRY TEAMS				
Care	Illy Wood	Susan Hamilton		
Disciple	Mary Williamson	Michele Wilson		
Invite	Kate Spears	Mary Ellen Whitson		
Serve	Connie Cole	Jack Wilder		
Worship	Jane Mason	Jon Driskill		
SUPPORT TEAMS				
Badenhop	Mary Ellen Whitson	Rick Christian		
Connect	Michele Wilson	Susan Hamilton		
Finance	Steve Hess	Judy Mennel		
Personnel	Connie Cole	Rick Christian		
Property	Jon Driskill	Cristall Mount		
SPECIAL GROUPS				
<i>BAM (Disciple)</i>	No Leader	Carolyn Lawhorn		
<i>DJC (Serve)</i>	L. Wilder, M. Driskill	Jack Wilder		
<i>Fellowship (Invite)</i>	C. Lawhorn, J. Mennel	Cristall Mount		
<i>Policy (Support)</i>	Mike Driskill	Angela Kronau		
<i>Stewardship (Finance)</i>	Tom Cole	Martha MacCabe		
<i>WELCA (Disciple)</i>	Anne Tinker	Cristall Mount		
STAFF				
Parish Nurse	Mary Sophia Hawks	n/a		
Interim Senior Pastor	Pastor Mark Cerniglia	n/a		
Director of Music	Mary Phillips	n/a		

AGENDA:

1. Call to Order: Angela | Opening Devotion by Pastor Mark & Meal by Susan Hamilton
2. Approval of July Minutes
3. Finance Update - Steve Hess
4. Correspondence, updates, building use requests, etc.
5. Monthly Committee Reports
6. Worship Service Technical (AV) Support Person | Badenhop Financial Support Discussion
7. Update on Security Cameras - Judy Mennel
8. New Pastor Call Update
9. Discuss names for nominations for new Council members
10. Other Business
11. Adjourn with prayer

NEXT COUNCIL MEETING: Sunday, September 21 at 12 noon
 Devotion by: Jack Wilder & Meal by: Jack Wilder

UPCOMING DATES:

Committee Reports Due to Carrie: Wednesday, September 10, 2025
Executive Committee Meeting: Tuesday, September 16 at 6:30 pm

Messiah Lutheran Church ELCA/ Council Meeting
Sunday, July 20, 2025, at 11:00 am | Fellowship Hall, Messiah

Members present: Judy Mennel, Rick Christian, Angela Kronau, Jack Wilder,
 Martha MacCabe, Carolyn Lawhorn, Mary Ellen Whitson,
 Pastor Mark Cerniglia, Susan Hamilton

Members absent: Cristall Mount

**LEADERSHIP
TEAM**

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<i>MINISTRY TEAMS</i>				
Care	Iltly Wood	Susan Hamilton		
Disciple	Mary Williamson	Carolyn Lawhorn		
Invite	Kate Spears	Mary Ellen Whitson		
Serve	Connie Cole	Jack Wilder		
Worship	Jane Mason	Martha MacCabe		
<i>SUPPORT TEAMS</i>				
Badenhop	Mary Ellen Whitson	Rick Christian		
Connect	Michele Wilson	Susan Hamilton	X	Permanent Signage at Corner
Finance	Steve Hess	Judy Mennel		
Personnel	Connie Cole	Rick Christian		
Property	Jon Driskill	Cristall Mount	X	Blessing Box Trash
<i>SPECIAL GROUPS</i>				
BAM (Disciple)	No Leader	Carolyn Lawhorn		
DJC (Serve)	L. Wilder, M. Driskill	Jack Wilder		
Fellowship (Invite)	C. Lawhorn, J. Mennel	Cristall Mount		
Policy (Support)	Mike Driskill	Angela Mount		
Stewardship (Finance)	Michele Wilson	Martha MacCabe		
WELCA (Disciple)	Anne Tinker	Cristall Mount		
<i>STAFF</i>				
Parish Nurse	Mary Sophia Hawks	n/a		
Interim Senior Pastor	Pastor Mark Cerniglia	n/a		
Director of Music	Mary Phillips	n/a		

AGENDA

- 1. Call to Order: Angela | Meal & Opening Devotion by Carolyn Lawhorn**
 Angela K. called the meeting to order at 11:15. Carolyn L. led our devotion using excerpts from the Lutheran legacy of peacemaking blog posted during September 2018. She has been thinking about the struggle in our current age to find peace in our world.

And, though peacemaking is only mentioned twice in the New Testament, the writers of this series suggest that “our journey as Lutherans in the 21st century is one of ecumenical and interfaith exchange and understanding.”

2. Approval of June Minutes

Martha M. moved to approve the June Minutes, Jack W. seconded the motion. The Minutes were then approved by Council unanimously.

3. Finance Update - Steve Hess

Steve Hess was absent from the meeting, but sent, via email, his financial update for the month of June.

- **2025** Income and Spending plan **\$29,648** per month
- **June** General Fund **Income** was **\$2,712 below** plan.
 - General Fund income is **\$8,505 below** plan YTD (**5%**)
 - General Fund Income is **\$4,122 below** last year at this same time.
- **June** General Fund **Expenses** were \$4,351 below Plan.
 - General Fund Expenses are \$17,131 below plan YTD.
 - General Fund Expenses are \$18,473 below last year at this same time.
- **June** General Fund **Unrestricted Cash** reserves increased to **\$42,130**
 - This is 6.2 weeks' worth of cash.
 - At this level of unrestricted cash, I recommend General Fund spending at plan or a bit more.
- Other **June** items to note:
 - We have 7K in Tree & Ditch work to complete
 - We have Mold Remediation & Moisture issues to address in the Lower Level Ed Wing
 - We Have Exterior Painting to complete
 - We have Kitchen repairs to complete
 - The 2025 Spending Plan was modified to include a Part Time Admin
 - Spending was reduced for Property
- The Badenhof Ministry contributed \$3,400 to children & youth - new balance \$10,647
 - We are continuing the transition to the new Tech Services Provider

4. Correspondence, updates, building use requests, etc.

There were two BUR forms submitted to Council this month:

- Hart-Strings Violin Studio requested the use of the Fellowship Hall for rehearsals (9/21, 10/26 and 11/23/2025) for a total of 11 hours. Their representative requested a total fee of \$75 for use of our facilities (based on the fee charged them in 2024), but Council recommended \$85 for use of our facilities considering the new building use fee schedule Council approved last year.

- The Holiday Market submitted a BUR form for their 2025 fundraiser scheduled for 10/30-11/1, 2025. This was approved by Council.

5. Committee Reports

- No Badenhop report for June:** We revisited Pastor Mark's proposal for the hiring of a technical assistant for the last quarter of 2025 to assist Messiah's tech volunteers as they become more familiar with the new sound system that was installed earlier this year. Pastor Mark suggests a 3-step support system that this person would use: This hire would be present every Sunday to assist with the sound system, provide training in the use of the sound system, and develop a handbook outlining the use of and troubleshooting techniques for the sound system to be available for all tech volunteers. Mary Ellen W. reported that the Badenhop Committee is receptive to helping financially with this hire. Pastor Mark reported that Mary Phillips is researching a reasonable pay scale for this type of internship and is also looking for possible candidates for this position.

6. Membership

- Reinstatement of Meg Liner:** Meg Liner has spoken with Pastor Mark about her desire to be reinstated as a member of Messiah and, upon the birth of her baby in August, to have the baby baptized at Messiah, as well. Both the reinstatement of Meg and the baptism of her new baby will be held on the same Sunday some time after the baby's birth.
- New Members Chris and Cynthia Coffey:** Chris grew up at Messiah, but after his marriage to Cynthia, moved his church membership to her family's church. They are now looking for a new church home and would like to become members of Messiah. Pastor Mark has met with them and they will be joining soon.

Mary Ellen W. made a motion that Council should approve the reinstatement of Meg Liner and the new members, Chris and Cynthia Coffey. Martha M. seconded the motion and Council approved unanimously.

7. Update on Security Cameras: Judy Mennel

Judy and Sonny Mennel have donated 4 Ring security cameras to the church (they run on rechargeable batteries and do not need to be monitored since any activity can be seen by anyone with the Ring App that identifies those devices). The plan is to mount one video at each exterior door and Judy M. will contact Jon Driskill about the necessary requirements needed to do that work. Until such work is completed, Carolyn L. will continue to request the Property Watch service that KPD has been providing the church for the past month. It was also noted that, though the basic features still function without a Ring subscription, the ability to save, review or share video recordings is not available without a subscription. That will involve some additional cost to the church.

8. Call Committee update

The Call Committee has interviewed a candidate for the second time and has checked his references. A timeline for next steps will be issued by Bishop Strickland in the coming days. Pastor Mark's contract is currently set to expire the end of August, but this will be revisited at Council's August meeting should that become necessary.

9. Other Business

a. Signage on Library side of the church:

Since the trees along the Golfclub Rd. side of the church property will not be removed, an additional church sign should be considered to place at the corner of Kingston Pike and Golfclub Rd. so that travelers heading west on Kingston Pike can identify the church before they pass it by. It was recommended that the Connect Committee might be willing to research this for Council, especially in terms of type of structure, costs and placement.

b. Blessing Box update: The Serve Committee will meet and determine what their responsibilities will be for this. Pastor Mark will check with Mike Tinker and Sonny Mennel about their interest in redesigning the Blessing Box door.

10. Meeting was adjourned

Judy M. made a motion to adjourn the meeting, Jack W. seconded the motion, and Council approved the motion unanimously. Angela K. led Council in prayer, and the meeting was adjourned at 12:00 noon.

Submitted by: Carolyn Lawhorn

Date submitted: July 23, 2025

NEXT COUNCIL MEETING: *Sunday, August 17, 2025 at 11 am,
Devotion by Pastor Mark & Meal by Susan Hamilton*

UPCOMING DATES: Committee Reports Due to Carrie: Wednesday, August 6, 2025
Executive Committee Meeting: Tuesday, August 12 at 6:30 pm via
Zoom

MESSIAH LUTHERAN CHURCH
Monthly Summary for the Month of July 2025
Percent of Budget Year = 58.3%

Messiah Mission	Monthly Activity	YTD Activity	YTD 2024 Activity	2025 Full Year	
				Budget	% of Budget
Mission Contributions	\$ 29,228.84	\$ 198,611.42	\$ 198,826.67	\$ 355,771.00	55.8%
Mission Expenses					
Wider Church Mission Support	\$ 1,200.00	\$ 8,400.00	\$ 6,000.00	\$ 14,400.00	58.3%
Staff Expenses	\$ 10,162.41	\$ 72,801.12	\$ 86,502.22	\$ 147,699.00	49.3%
Leadership Support	\$ -	\$ 1,253.17	\$ 1,362.74	\$ 1,440.00	87.0%
Supplies and Other	\$ 1,760.01	\$ 10,353.25	\$ 9,814.55	\$ 16,724.00	61.9%
Facility Expenses	\$ 14,552.29	\$ 94,214.60	\$ 101,206.31	\$ 170,363.00	55.3%
Ministry Support	\$ 419.87	\$ 1,829.65	\$ 2,353.57	\$ 5,145.00	35.6%
Total Mission Expenses	\$ 28,094.58	\$ 188,851.79	\$ 207,239.39	\$ 355,771.00	53.1%
Balanced Budget Adjustment	\$ -	\$ (7,000.00)	\$ (12,000.00)	\$ (7,000.00)	
Impact on Available Unrestricted Cash	\$ 1,134.26	\$ 2,759.63	\$ (20,412.72)	\$ (7,000.00)	

OWLS Program	Monthly Activity	YTD Activity	YTD 2024 Activity	2025 Full Year	
				Budget	% of Budget
Contributions	\$ 5.00	\$ 130,409.19	\$ 124,090.69	\$ 124,677.00	104.6%
Expenses	\$ 8,539.43	\$ 70,247.94	\$ 72,202.75	\$ 124,677.00	56.3%
Impact on Owls Program Fund	\$ (8,534.43)	\$ 60,161.25	\$ 51,887.94	\$ -	

				Month Ending
Available Unrestricted Cash				Total
Cash				
Operating Checking Account				\$ 203,434.04
Savings Account				\$ 44,756.37
Columbarium Savings Account				\$ -
Total Cash				\$ 248,190.41
Designated Funds				
Badenhop Fund				\$ 118,972.46
Building Maintenance Fund				\$ 18,886.08
Memorial Gifts Balance				\$ 5,612.85
Children & Youth Faith Formation				\$ 10,647.32
Columbarium Fund				\$ 4,481.28
Sharon Olson Fund				\$ 7,415.20
Other Designated Funds				\$ 20,827.49
Total Designated Funds (Incl. OWLS)				\$ 186,842.68
Liabilities, Prepaids, and Equity				\$ 18,083.99
Available Unrestricted Cash				\$ 43,263.74
Memo: Total Earnings from Mena Eckerd Fund				\$ 2,506.92

Messiah Evangelical Lutheran Church - Knoxville TN
Treasurer's Report as of July 2025

Tuesday, August 19, 2025

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
Income						
General Mission & Operating Contributions						
4.100.100	Unrestricted Offering	26,253.63	26,500.00	174,907.16	318,000.00	55
4.102.100	Badenhop Building Use	1,600.00	1,600.00	11,200.00	19,200.00	58
4.103.100	Loose Offering	380.50	307.00	2,541.41*	3,683.00	69
4.110.100	Interest and Dividends	0.38	0.00	2.40*	4.00	60
4.115.100	Coffee Hour Proceeds	52.00	56.00	441.14*	668.00	66
4.125.100	Building Usage Fee/Donation	315.00	525.00	4,700.00*	6,300.00	75
4.130.100	Miscellaneous	0.00	0.00	0.00	0.00	0
4.135.100	Thrivent Choice dollars	44.00	76.00	736.00*	916.00	80
4.140.100	Balance Budget	583.33	583.00	4,083.31*	7,000.00	58
	Subtotal General Mission & Operating Contributions	\$29,228.84	\$29,647.00	\$198,611.42	\$355,771.00	56
OWLS Program Contributions						
4.200.100	Badenhop Fund Earnings	0.00	10,390.00	130,242.19*	124,677.00	104
4.210.100	OWLS Offerings	5.00	0.00	167.00*	0.00	0
	Subtotal OWLS Contributions	\$5.00	\$10,390.00	\$130,409.19*	\$124,677.00	105
Designated Funds Contributions						
4.300.100	Sharon Olson Fund Income	0.00		5,100.00		
4.510.100	Altar Flowers Income	0.00		974.00		
4.513.200	Building Maintenance Fund Income	1,126.00		8,020.00		
4.517.100	Children and Youth Faith Formation Income	0.00		3,400.00		
4.519.100	Columbarium Inc	0.00		0.55		
4.540.100	Creekmore Music Endowment Income	0.00		3,567.22		
4.550.100	ELCA Domestic Disaster Relief Income	0.00		2,000.00		
4.591.100	Guatemalan Mission Income	200.00		1,200.00		
4.670.100	Memorial/Honorarium Gifts Income	0.00		977.75		
4.680.100	Mena Eckerd Endowment Fund Income	1,455.10		2,518.98		
4.780.100	Staff Gifts Income	0.00		50.00		
4.836.100	WELCA Cluster Meeting Fund Income	0.00		730.00		
4.837.100	WELCA Eggs for CareCuts Income	70.38		222.66		
4.840.100	World Hunger Income	0.00		40.00		
	Subtotal Designated Funds Contributions	\$2,851.48		\$28,801.16		
	Total Income	\$32,085.32	\$40,037.00	\$357,821.77	\$480,448.00	68
Expenses						
General Mission & Operating Expenses						
5.100.100	Synod Mission Support	1,200.00	1,200.00	8,400.00	14,400.00	58

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Treasurer's Report as of July 2025

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
5.100.110	UT Campus Ministry	0.00	0.00	0.00	0.00	0
5.100.120	ELCA World Hunger	0.00	0.00	0.00	0.00	0
5.100.130	Seminarian Support	0.00	0.00	0.00	0.00	0
	Subtotal Wider Church Mission Support	\$1,200.00	\$1,200.00	\$8,400.00	\$14,400.00	58
5.105.100	Sr. Pastor's Salary	4,000.00	3,811.00	28,000.00*	45,737.00	61
5.105.200	Sr. Pastor's Housing	1,048.26	1,250.00	7,904.82	15,000.00	53
5.105.300	Sr. Pastor's Social Security	248.00	657.00	1,736.00	7,889.00	22
5.105.400	Sr. Pastor's Moving Expenses	0.00	392.00	0.00	4,700.00	0
	Subtotal Sr. Pastor's Compensation	\$5,296.26	\$6,110.00	\$37,640.82	\$73,326.00	51
5.110.100	Sr. Pastor's Pension	0.00	456.00	0.00	5,473.00	0
5.110.200	Sr. Pastor's LH&D Benefits	342.00	1,000.00	2,394.00	12,000.00	20
	Subtotal Sr. Pastor's Benefits	\$342.00	\$1,456.00	\$2,394.00	\$17,473.00	14
5.115.100	Sr. Pastor's Auto Expense	89.60	60.00	568.40*	720.00	79
5.115.200	Sr. Pastor's Book Allowance	0.00	33.00	0.00	400.00	0
5.115.300	Sr. Pastor's Continuing Education	0.00	67.00	1,000.00*	800.00	125
	Subtotal Sr. Pastor's Expenses	\$89.60	\$160.00	\$1,568.40*	\$1,920.00	82
5.140.100	Administrative Assistant Salary	1,412.77	1,571.00	9,554.30	18,855.00	51
5.140.200	Administrative Assistant Soc. Sec.	108.08	120.00	736.44	1,436.00	51
	Subtotal Administrative Assistant Compensation	\$1,520.85	\$1,691.00	\$10,290.74	\$20,291.00	51
5.140.240	Administrative Assistant Pension	0.00	16.00	188.56*	188.00	100
5.140.250	Administrative Assistant Health Ins.	0.00	59.00	717.70*	706.00	102
	Subtotal Administrative Assistant Benefits	\$0.00	\$75.00	\$906.26*	\$894.00	101
5.135.100	Director of Music Salary	2,520.84	2,521.00	17,645.88	30,250.00	58
5.135.200	Director of Music Soc. Sec.	192.86	198.00	1,350.02	2,370.00	57
5.135.300	Director of Music Cont. Ed.	0.00	0.00	0.00	0.00	0
	Subtotal Director of Music	\$2,713.70	\$2,719.00	\$18,995.90	\$32,620.00	58
5.150.100	Nursery Attendant Salary	0.00	0.00	0.00	0.00	0
5.150.200	Nurse Attendant Soc. Sec.	0.00	0.00	0.00	0.00	0
	Subtotal Nursery Attendant	\$0.00	\$0.00	\$0.00	\$0.00	0
5.155.100	Supply Clergy (Honorarium)	0.00	73.00	805.00*	875.00	92
5.155.200	Supply Organist (Honorarium)	200.00	25.00	200.00*	300.00	67
	Subtotal Supply	\$200.00	\$98.00	\$1,005.00*	\$1,175.00	86
	Subtotal Staff	\$10,162.41	\$12,309.00	\$72,801.12	\$147,699.00	49
5.160.100	Synod Assembly	0.00	100.00	1,253.17*	1,200.00	104
5.160.200	Leadership Programs	0.00	20.00	0.00	240.00	0

Messiah Evangelical Lutheran Church - Knoxville TN
Treasurer's Report as of July 2025

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
Subtotal Leadership Support		\$0.00	\$120.00	\$1,253.17*	\$1,440.00	87
5.170.100	Office Equipment	543.08	583.00	4,277.14*	7,000.00	61
5.170.200	Computer Maintenance	349.00	67.00	649.00*	806.00	81
5.170.250	Computer Hardware & Software	141.20	139.00	988.40*	1,667.00	59
5.170.300	Office Supplies	187.37	79.00	1,469.73*	951.00	155
5.170.400	Postage	0.00	8.00	87.60*	100.00	88
5.170.600	Bank Charges/Service Fees	311.96	361.00	2,341.23	4,333.00	54
5.170.650	Background Check Fees	0.00	42.00	46.95	500.00	9
5.170.700	Kitchen/Coffee Supplies	0.00	26.00	0.00	309.00	0
5.170.800	Publications	0.00	0.00	0.00	0.00	0
5.170.900	Electronic Communications	227.40	88.00	493.20	1,058.00	47
Subtotal Supplies and Other		\$1,760.01	\$1,393.00	\$10,353.25*	\$16,724.00	62
5.175.100	Utilities	3,609.00	2,994.00	22,517.00*	35,925.00	63
5.175.200	Telephone	240.00	357.00	2,501.40*	4,285.00	58
5.175.300	Property - Repairs	0.00	1,370.00	542.80	16,443.00	3
5.175.400	Property/Liability Insurance	1,054.08	896.00	7,372.48*	10,748.00	69
5.175.500	Worker's Compensation Insurance	54.67	79.00	372.67	950.00	39
5.175.600	Building Maintenance - Contracts	819.96	333.00	3,274.27*	4,000.00	82
5.175.610	Building Custodial	1,250.00	1,250.00	8,750.00	15,000.00	58
5.175.620	Mowing, Trimming & Landscaping	450.00	167.00	1,350.00*	2,000.00	68
5.175.630	Trash Service	390.39	317.00	2,628.97*	3,800.00	69
5.175.650	Cleaning/Bathroom Supplies	345.19	95.00	532.01	1,144.00	47
5.175.700	Mortgage Principal	5,148.07	4,965.00	35,712.53*	59,580.00	60
5.175.800	Mortgage Interest	1,190.93	1,374.00	8,660.47	16,488.00	53
Subtotal Facility Expenses		\$14,552.29	\$14,197.00	\$94,214.60	\$170,363.00	55
Subtotal Office and Facility		\$16,312.30	\$15,590.00	\$104,567.85	\$187,087.00	56
5.180.100	Disciple - Adult Faith Formation	0.00	63.00	122.00	750.00	16
5.180.150	Disciple - Children & Youth Faith Formation	0.00	2.00	95.78*	25.00	383
5.180.200	Care - Congregation Care	0.00	14.00	0.00	170.00	0
5.180.300	Care - Fellowship	41.97	0.00	41.97*	0.00	0
5.180.350	Library	39.33		39.33		
5.180.390	Connect	0.00	8.00	0.00	100.00	0
5.180.400	Invite - Publicity	0.00	33.00	0.00	400.00	0
5.180.450	Support - Stewardship	0.00	25.00	0.00	300.00	0
5.180.500	Worship - Worship & Music	338.57	225.00	1,216.05	2,700.00	45
5.180.550	Worship - Worship & Music - Altar Supplies	0.00	58.00	314.52	700.00	45

Messiah Evangelical Lutheran Church - Knoxville TN
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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
	Subtotal Ministry Support	\$419.87	\$428.00	\$1,829.65	\$5,145.00	35
5.190.100	Balance Budget Adjustment	0.00	0.00	7,000.00	7,000.00	100
	Subtotal General Mission & Operating Expenses	\$28,094.58	\$29,647.00	\$195,851.79	\$362,771.00	54
OWLS Ministry						
5.225.100	Parish Nurse Salary	4,416.66	4,417.00	30,916.62	53,000.00	58
5.225.200	Parish Nurse Social Security	311.20	314.00	2,178.40	3,763.00	58
	Parish Nurse Compensation	\$4,727.86	\$4,731.00	\$33,095.02	\$56,763.00	58
5.227.100	Parish Nurse Pension	265.00	265.00	1,855.00	3,180.00	58
5.227.200	Parish Nurse LH&D Insurance	817.07	897.00	5,719.49	10,759.00	53
	Parish Nurse Benefits	\$1,082.07	\$1,162.00	\$7,574.49	\$13,939.00	54
5.230.100	Parish Nurse Auto Expense	0.00	200.00	667.80	2,400.00	28
5.230.300	Parish Nurse Continuing Education	55.00	163.00	1,079.36	1,950.00	55
	Parish Nurse Expenses	\$55.00	\$363.00	\$1,747.16	\$4,350.00	40
	Subtotal Staff - OM	\$5,864.93	\$6,256.00	\$42,416.67	\$75,052.00	57
5.280.100	Fellowship Events - OM	510.00	600.00	3,406.83	7,200.00	47
5.280.200	Office Supplies - OM	562.50	20.00	761.50*	240.00	317
5.280.300	Postage - OM	0.00	33.00	109.15	400.00	27
5.280.400	Medical Devices, Storage & Upkeep - OM	0.00	53.00	250.29	640.00	39
5.280.475	Middle School Program Support - OM	0.00	283.00	3,400.00*	3,400.00	100
5.280.480	Building Use - OM	1,600.00	1,600.00	11,933.00*	19,200.00	62
5.280.500	Publications - OM	0.00	10.00	356.86*	125.00	285
5.280.600	Transportation - OM	0.00	25.00	176.00*	300.00	59
5.280.700	Care Assistance	2.00	1,510.00	7,437.64	18,120.00	41
	Subtotal OWLs Ministry Support	\$2,674.50	\$4,134.00	\$27,831.27	\$49,625.00	56
	Owls Ministry	\$8,539.43	\$10,390.00	\$70,247.94	\$124,677.00	56
Designated Funds Expense						
5.300.100	Sharon Olson Fund Expense	963.55		5,413.07		
5.305.100	Balance Budget Expense	583.33		(2,916.69)		
5.509.100	AV Equipment Expense	0.00		425.99		
5.510.100	Altar Flowers Expense	0.00		1,190.50		
5.517.100	Children and Youth Faith Formation Expense	0.00		251.03		
5.519.100	Columbarium Exp	0.00		13,913.46		
5.540.100	Creekmore Music Endowment Expense	90.00		3,778.00		
5.550.100	ELCA Domestic Disaster Relief Expense	0.00		2,000.00		
5.591.100	Guatemalan Mission Expense	0.00		1,000.00		

Messiah Evangelical Lutheran Church - Knoxville TN
Treasurer's Report as of July 2025

Tuesday, August 19, 2025

Page 5 of 5

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
5.630.100	Library Expense	24.02		24.02		
5.670.100	Memorial/Honorarium Gifts Expense	0.00		2,815.00		
5.680.100	Mena Eckerd Endowment Fund Expense	0.00		3,000.00		
5.757.100	Serve Strategies Exp.	0.00		500.00		
5.793.100	Summer Art Program Exp	0.00		1.65		
5.836.100	WELCA Cluster Meeting Fund Expense	0.00		330.00		
5.837.100	WELCA Eggs for CareCuts Expense	163.37		668.24		
	Subtotal Designated Funds Expense	\$1,824.27		\$32,394.27		
	Total Expenses	\$38,458.28	\$40,037.00	\$298,494.00	\$487,448.00	55
	Difference	(\$6,372.96)	\$0.00	\$59,327.77	(\$7,000.00)	

* = Income/Expense exceeds amount budgeted to date

Messiah Evangelical Lutheran Church - Knoxville TN
Balance Sheet as of July 31, 2025

Tuesday, August 19, 2025

Page 1 of 1

Account #	Account Name	Beginning Balance	Previous Period Balance	Period Activity	YTD Balance
Assets					
1.100.100	Operating Checking Account	129,551.29	213,586.44	(10,152.40)	203,434.04
1.200.100	Designated Funds Savings Account	40,272.69	44,755.99	0.38	44,756.37
1.250.100	Columbarium Savings Account	17,994.19	0.00	0.00	0.00
1.400.100	Thrivent Limited Maturity Bond Account	2,987.94	1,051.82	1,455.10	2,506.92
1.500.100	Land	16,300.00	16,300.00	0.00	16,300.00
1.500.200	Building	2,613,778.56	2,613,778.56	0.00	2,613,778.56
1.500.300	Pews, Organ & Furnishings	187,748.66	187,748.66	0.00	187,748.66
1.600.100	Pre-Paid Expense	4,627.62	5,933.75	(2,370.45)	3,563.30
	Total Assets	\$3,013,260.95	\$3,083,155.22	(\$11,067.37)	\$3,072,087.85
Liabilities					
2.000.100	Accrued Liabilities	0.00	500.02	(83.33)	416.69
2.100.100	Mortgage Payable	424,733.59	394,238.99	(5,148.07)	389,090.92
2.600.100	Deferred Income	23,973.00	27,666.52	(4,611.08)	23,055.44
	Total Liabilities	\$448,706.59	\$422,405.53	(\$9,842.48)	\$412,563.05
Fund Balances					
3.100.100	Unrestricted Operating Fund Balance	40,504.11	42,129.48	1,134.26	43,263.74
3.200.100	Badenhop Fund Balance	58,811.21	127,506.89	(8,534.43)	118,972.46
3.300.100	Sharon Olson Fund Balance	7,728.27	8,378.75	(963.55)	7,415.20
3.305.100	Balanced Budget Fund Balance	0.00	3,500.02	(583.33)	2,916.69
3.509.100	AV Equipment Fund Balance	599.99	174.00	0.00	174.00
3.510.100	Altar Flowers Balance	363.95	147.45	0.00	147.45
3.513.200	Building Maintenance Fund Balance	10,866.08	17,760.08	1,126.00	18,886.08
3.514.100	Brothers at Messiah Balance	528.89	528.89	0.00	528.89
3.517.100	Children and Youth Faith Formation Balance	7,498.35	10,647.32	0.00	10,647.32
3.518.100	Come to the Water Balance	302.75	302.75	0.00	302.75
3.519.100	Columbarium Fund Balance	18,394.19	4,481.28	0.00	4,481.28
3.540.100	Creekmore Music Endowment Balance	8,274.78	8,154.00	(90.00)	8,064.00
3.590.100	Feeding Ministries	604.14	604.14	0.00	604.14
3.591.100	Guatemalan Mission Support Balance	0.00	0.00	200.00	200.00
3.620.100	Landscaping Balance	662.21	662.21	0.00	662.21
3.630.100	Library Balance	637.52	637.52	(24.02)	613.50
3.670.100	Memorial/Honorarium Gifts Balance	7,450.10	5,612.85	0.00	5,612.85
3.680.100	Mena Eckerd Endowment Fund Balance	2,987.94	1,051.82	1,455.10	2,506.92
3.710.100	Music Program Balance	316.75	316.75	0.00	316.75
3.715.100	One Year To Live Balance	1,621.00	1,621.00	0.00	1,621.00
3.716.100	Open Doors Balance	458.82	458.82	0.00	458.82
3.757.100	Serve Strategies Balance	1,656.80	1,156.80	0.00	1,156.80
3.780.100	Staff Gifts Balance	0.00	50.00	0.00	50.00
3.793.100	Summer Art Program Balance	1.65	0.00	0.00	0.00
3.836.100	WELCA Cluster Meeting Fund Balance	0.00	400.00	0.00	400.00
3.837.100	WELCA Eggs for Carecuts Balance	639.61	287.02	(92.99)	194.03
3.840.100	World Hunger Balance	0.00	40.00	0.00	40.00
3.855.100	Youth Room Renovations Balance	426.46	426.46	0.00	426.46
3.857.100	Youth Scholarships Balance	1,950.00	1,950.00	0.00	1,950.00
3.999.999	Equity & Fixed Assets Balance	2,391,268.79	2,421,763.39	5,148.07	2,426,911.46
	Total Fund Balances	\$2,564,554.36	\$2,660,749.69	(\$1,224.89)	\$2,659,524.80
	Total Liabilities and Fund Balances	\$3,013,260.95	\$3,083,155.22	(\$11,067.37)	\$3,072,087.85

APPENDIX F: Building Use Agreement

This form is to be completed by the responsible person of any non-worship or non-ministry event that takes place in the MLC building and must be on file at least one week prior to the start date of the event. Check area/room availability with the Administrative Assistant/Building Use Coordinator prior to completing this form. The signed original will be kept on file in the church office; a copy will be provided to the responsible person upon request as confirmation of building reservation.

Your date is not firm until deposit and agreement are on file.

Building User Information

Name of Event: Guatemala Gathering
Sponsoring Organization: ELCA Guatemala Team
Purpose of Gathering: A friend and a fund raiser
Date(s) of Use: Sept. 10, 2025 Anticipated number in attendance: _____
Time of Event (beginning & end times): 5:00 - 8:30 Anticipated time of set up: 1:00 - 9:30
Area/Room(s) to be used: Kitchen, Fellowship hall, sanctuary
Name & Position of Responsible Person: Nancy Friedrick
Address: Hayslope Dr. K 37919
Primary Phone Contact: 865-659-0161 Secondary Phone Contact: 865-659-6011
Email: nancy.o.friedrick@gmail.com

Agreement

- ☐ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☐ I/we agree to pay Messiah Lutheran Church the amount of _____ for the use of the church facilities as detailed above.
- ☐ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☐ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- ☐ I/we agree to return used space to the configuration and condition in which we found it.
- ☐ I/we agree to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss of property.
- ☐ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: Martha P. MacCabe

Date: July 27, 2022

Approved: _____

Date: _____

APPENDIX F: Building Use Agreement

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Your date is not firm until deposit and agreement are on file.

Building User Information

Name of Event: MELC Western Night

Sponsoring Organization: Fellowship Committee

Purpose of Gathering: Fellowship & To Raise Funds for Building Maintenance

Date(s) of Use: Saturday, September 13 Anticipated number in attendance: 50-75

Time of Event (beginning & end times): 5:30-8:30 Anticipated time of set up: 4:00 pm

Area/Room(s) to be used: Kitchen and Fellowship Hall

Name & Position of Responsible Person: Michele Wilson & Judy Mennel

Address: _____

Primary Phone Contact: 865-443-2277 Secondary Phone Contact: _____

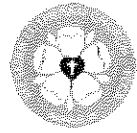
Email: vollady4@aol.com

Agreement

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of 0.00 for the use of the church facilities as detailed above.
- ☐ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☒ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- ☒ I/we agree to return used space to the configuration and condition in which we found it.
- ☒ I/we agree to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss of property.
- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: Michele Wilson Date: 7/26/25

Approved: _____ Date: _____



MESSIAH

Event Planning Instructions

When planning a church sponsored event the following form should be completed by the event coordinator at least one month (if possible) prior to the event date. Submit completed form to Kristin (office@messiahknoxville.org, Michele Wilson (vollady4@aol.com) and Jon Driskill (jdriskill@ameresco.com)

Important things to note:

- 1) It is your group's responsibility to leave the space as you found it.**
- 2) Only use the sound system, laptop computer or the projector if you have received training. Once used, it MUST BE packed back up and stored the way it was found.**
- 3) Funerals or other unforeseen church-related priorities take precedence over ALL scheduled activities. MLC reserves the right to cancel any activity if it becomes necessary to schedule a funeral.**

Thank you for taking the time to complete this form. It will help to make the event run smoothly!

Contact Kristin Kennedy, Jon Driskill and Michele Wilson with any updates or changes to your original submission.

PROMOTIONAL PLAN

Do you plan to create a promotional graphic or flyer for event? ☒ Yes ☐ No

Would you like us to create a promotional graphic for this event? ☐ Yes ☒ No

If yes, include all details and any suggestions on what the vision is: _____

Food, dancing, costume contest with prizes for top 2 winners.

What date range would you like promotions to be run? *(Unless otherwise requested, info will be included in announcement sheet and weekly E-News.)* July 31 - September 11th

A written announcement is advisable regardless of flyers and graphics.

Please submit that via email to office@messiahknoxville.org.

Event specific emails can be requested by emailing Kristin in the church office (office@messiahknoxville.org)

Otherwise it will be included in weekly E-News and bulletin announcement sheets.

AUDIO VISUAL NEEDS

Does there need to be audio or video system support provided? ☒ Yes ☐ No

(Not guaranteed, but we will try.)

Describe the audio & video system needs: Speakers for music to be played / Microphone for announcements.

If outdoors, are covered areas needed? ☐ Yes ☒ No *(Not guaranteed, but we will try.)*

Describe the covered areas: _____

OUTSIDE AND LIGHTING NEEDS

If outdoors, will there be lighting needs? ☐ Yes ☐ No *(Not guaranteed, but we will try.)*

Describe lighting needs: _____

If outdoors, does the parking lot need to be restricted during the event ☐ Yes ☐ No

(Not guaranteed, but we will try.)

Describe the restricted parking areas: _____

Will assistance be needed after the event to remove non-church owned items? ☐ Yes ☐ No

Any additional information to share? _____

APPENDIX F: Building Use Agreement

This form is to be completed by the responsible person of any non-worship or non-ministry event that takes place in the MLC building and must be on file at least one week prior to the start date of the event. Check area/room availability with the Administrative Assistant/Building Use Coordinator prior to completing this form. The signed original will be kept on file in the church office; a copy will be provided to the responsible person upon request as confirmation of building reservation.

Your date is not firm until deposit and agreement are on file.

Building User Information

Name of Event: Chloe Waller's Fall Oboe Recital

Sponsoring Organization: self

Purpose of Gathering: music

Date(s) of Use: September 19, 2025 Anticipated number in attendance: 20

Time of Event (beginning & end times): 7:00 to 8:15 PM Anticipated time of set up: 6:00 PM

Area/Room(s) to be used: Sanctuary & Courtyard

Name & Position of Responsible Person: Shannon Waller (member)

Address: 6708 Forest Village Way, Knoxville, TN 37919

Primary Phone Contact: 865 382 2207 Secondary Phone Contact: _____

Email: shannon.waller@gmail.com

Agreement

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of \$50 for the use of the church facilities as detailed above.
- ☒ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☒ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- ☒ I/we agree to return used space to the configuration and condition in which we found it.
- ☒ I/we agree to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss of property.
- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: Shannon Waller Date: 07/29/2025

Approved: _____ Date: _____

APPENDIX F: Building Use Agreement

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Your date is not firm until deposit and agreement are on file.

Building User Information

Name of Event: EGA Groups, Quarterly & Chapter mtgs, monthly interest groups, GCCs & 3 2-day classes

Sponsoring Organization: Embroider's Guild, Knoxville Chapter

Purpose of Gathering: Stitching groups, business meetings and classes

Date(s) of Use: Various - to be coordinated with Admin Asst Anticipated number in attendance: 5-60

Time of Event (beginning & end times): Various Anticipated time of set up: n/a

Area/Room(s) to be used: Conference Room & Fellowship Hall, depending on size of group

Name & Position of Responsible Person: Muffett Grubb, 2026 President

Address: 918 Altamont Way, Knoxville, TN 37923

Primary Phone Contact: 865-207-0599 Secondary Phone Contact: _____

Email: muffettj@gmail.com

Agreement

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of \$1400 for the use of the church facilities as detailed above.
- ☒ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☒ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
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- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: _____

Muffett Grubb

Date: _____

8/6/2025

APPENDIX F: Building Use Agreement

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Your date is not firm until deposit and agreement are on file.

Building User Information

Name of Event: Quilting Workshop

Sponsoring Organization: Smoky Mountain Quilters of Tennessee

Purpose of Gathering: Quilting Workshop

Date(s) of Use: October 20, 2025 Anticipated number in attendance: 12

Time of Event (beginning & end times): 9:00 - 4:00 Anticipated time of set up: 8:30

Area/Room(s) to be used: Fellowship hall

Name & Position of Responsible Person: Candy Stanton, President

Address: 1800 E. Mansfield Dr., Knoxville, TN 37918

Primary Phone Contact: 651-706-4084 Secondary Phone Contact: Amy Bakaletz; 865-599-3397

Email: crstanton35@gmail.com

Agreement

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of _____ **please see correspondence* for the use of the church facilities as detailed above.
- ☒ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
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- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: _____

Candace R. Stanton

Date: _____

8-11-25

Office

From: Candace Stanton <crstanton35@gmail.com>
Sent: Monday, July 28, 2025 5:54 PM
To: Office
Subject: Re: Messiah Lutheran Building Use Agreement for Quilter's Guild
Attachments: SMQ rent negotiation correspondence.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Thank you, Carrie.

Can you tell me what our hourly rental rate is for the fellowship hall? I know we pay \$45 for each monthly meeting, giving us use of the space for three hours. Based on \$45 for a 3-hour time period, we pay \$15/hour for the space. Would we be able to pay that rate for our workshop in October?

My email correspondence with Kristen indicated that we would discuss the rental fee if we used the space for a workshop during the year. I have attached an excerpt of the correspondence so you know what date range to search.

Thank you.

Candy

From: Office <office@messiahknoxville.org>
Sent: Monday, July 28, 2025 10:25 AM
To: Candace Stanton <crstanton35@gmail.com>
Subject: Messiah Lutheran Building Use Agreement for Quilter's Guild

Hello Candy,

Thank you so much for getting in touch. I'm so happy we found a date to work!

Please complete the attached form and return it to me when you are able. The cost for the first 3 hours \$60.00, an additional \$30.00 for each hour after.

If you need anything, please let me know. I am out of the office on Fridays and want to make sure that you have a key to get in. If not, please let me know so we can get that to you.

Best,

Carrie

Smoky Mountain Quilters of Tennessee

Happy New Year!

This is a follow-up to our conversation last evening. Our Board will meet next Tuesday, and we will discuss a proposal for our 2025 rent at that time. I will get back to you after our meeting.

Thank you.

Candy Stanton



Candace Stanton

To: Office

Reply Reply all Forward ...

Wed 1/15/2025 11:09 AM

Dear Kristen:

As promised, I am following up with you regarding the facilities rental for 2025. Our Board of Directors met last evening, and we would like to negotiate the rent increase.

We were paying \$30 last year due to the "sponsorship" of an individual who is a member both of the Guild and the Church. The increase decided upon by the Church doubles the rent for us. As you know, Smoky Mountain Quilters of Tennessee is a 501(c)(3) organization. We propose meeting the Church halfway: would the Church accept a fee of \$45 for our facilities rental, rather than \$60? That would bring the annual total for twelve monthly meetings to \$540. If we need to use the facilities for a workshop during the year, we will discuss it at that time.

Thank you for your consideration.

Candy Stanton

Fw: Smoky Mountain Quilters Building Use



Office <office@messiahknoxville.org>

To: You

Reply Reply all Forward ...

Wed 1/22/2025 11:48 AM



You forwarded this message on Wed 1/22/2025 12:02 PM

Messiah's Council "approved the Quilters proposal to increase 2025 fees to \$45 monthly and then increase their 2026 fees to \$60 monthly as outlined in the 2024 building use fees Council approved last October."

Please let me know if this is acceptable to you and if you'd like to proceed with the 2025 dates submitted.

Thanks!

-Kristin-

Kristin Kennedy

Administrative Assistant
Messiah Lutheran Church
6900 Kingston Pike
Knoxville TN 37919
office@messiahknoxville.org
615 599 9753

Messiah Lutheran Church
BADENHOP FUND STEERING COMMITTEE (BFC) MINUTES
August 13, 2025

ATTENDING

Pastor Mark CERNIGLIA, Council Liaison Rick CHRISTIAN, Mike DRISKILL, Parish Nurse Mary Sophia HAWKS, Treasurer Steve HESS, Martha MACCABE (Absent: Paul JONES, Chair Mary Ellen WHITSON)

COUNCIL ACTION REQUIRED: Clarify how to proceed with improving function of the sanctuary sound system and streaming services.

MEETING MINUTES

1) General Notes

- a) MSH called the meeting to order with prayer at 2:00 PM.
- b) NOTE: This is BFC's first meeting since June; we did not meet in July.

2) Financial Report

- a) Steve sent the June financial report last month.
- b) He has not yet been able to publish July's financial information, as Messiah's other financial officers are out of town. It will be forwarded as soon as possible.

3) Parish Nurse Activity Report

- a) MSH's July report was submitted last week.

4) Member Watch

No new items of note this month.

5) Transportation Needs

- a) No new items of note this month.

6) Medical Device Lending

- a) No new items of note this month.

7) Other Care Assistance

- a) Discussed donation to Habitat for Humanity's "Aging in Place" program. Martha moved to donate \$1500.00, seconded and passed.
- b) Martha's friend: A leak, resulting in a weak spot in the kitchen flooring, is being repaired. Other repair work is being considered. She is receiving food from Mobile Meals.

8) NEXT MEETING - 2:00 PM, Tuesday, September 9, 2025 - via Zoom.



DISCIPLE COMMITTEE MINUTES

Tuesday, July 22, 2025

Committee Members Present: Mary Williamson, Angela Kronau, Michele Wilson, Jenny Adams, David Achodo, Carolyn Lawhorn (Council Liaison)

Committee Member Absent: Pastor Mark Cerniglia

Meeting held: ☐ In Person ☒ via Google Meet

Fellowship Support for Property Maintenance Fund

Our committee will host a bake sale on Sunday, July 27 during the Summer brunch. Michele, Mary, Angela, Carolyn, Deanna, Sarah, Beth and Martha are all preparing items for sale. Our fundraising goal is \$150. Michele and Mary will work at the table.

Faith Formation

Faith formation kick-off date – Sunday, September 7th w/ Ministry Fair and Scavenger Hunt where adults are paired with adults. Prizes will be offered. Michele will ask each Ministry Fair Chair to plan on setting up their displays in the Fellowship Hall. Using the template that Mary created, Michele will add scheduled events / dates to the Sunday school schedule so it can be shared with Tom Cole and Beth Ford.

Children's Sunday School

Deanna Moeller, Sarah Baker, Mary Williamson, Jenny Adams and Debbie Hampstead will teach ages 3 through 1st grade and 2nd through fifth grades. Michele will send 'ads' to Carrie to be included in the weekly eNews. The two versions will alternate. If needed, Mary can create a new one to go into the rotation. Mary will make an announcement at the beginning of an upcoming worship service. **Note: We'd like a man to volunteer to teach the youngsters.**

Youth Faith Formation

Connie Cole, Michele Wilson and Angela Kronau will teach our middle & high school students using the Faith Lens curriculum. It is a free curriculum offered by the Synod.

Adult Learning Hour

Tom Cole and Beth Ford have agreed to serve as the schedulers for Adult Faith formation again. Praise be to God! David Achodo is willing to teach a class. Note: Pastor Castillo will be at church on Sunday, September 14th and may be willing to lead a class for adults / middle schoolers.

Youth Group

- Focus event on 6-12th graders
- Teenager leadership – have each group put their youth to work to help host event at their church.
- Importance of relationship connection at each gathering.
- Move away from formal curriculum and towards serving/retreats focus
- Monthly events, but time and date are determined by host group

Post meeting, Pastor Mark shared the following:

Knoxville Area Youth would like to register together for larger events—the All Tennessee Youth Gathering, AFFIRM, and the National Lutheran Youth Gathering in Minneapolis in 2027. Carrie Parrot is very involved in the Synod-sponsored events and her son is on the youth planning team. She would be happy to help encourage the youth from Messiah to participate. The idea is that by working together to get to know each other, there is a larger pool of youth in the area to enjoy those bigger events together.

Tentative Schedule:

- August
 - Kick Off Pool Party (possibly at Stancher house same as 2024. Tentatively August 9. Sara is checking with John Stancher)
- September
 - St. Paul Lutheran Maryville, possible ropes course
- October
 - Messiah Knoxville – Michele
 - Magicians
 - Halloween Costumes
- November
 - All Tennessee
 - Nov 1-2 (noon Saturday – worship on Sunday)
 - St. Timothy Lutheran Church Hendersonville, TN
 - <https://www.sesyouth.org/all-tennessee>
- December
 - Caroling and Cocoa
 - Peace Lutheran Church – Pr. Stephen
- January
 - MLK Day of Service, Jan 19
 - St. John's Knoxville – Sara
- February
 - Resurrection Youth Conference
 - January 23-25, 2026
 - \$40/person through Oct 15; \$65 at the door
 - <https://www.resurrectionyouth.com/>
 - Greg is getting more info
- March
 - Faith Lutheran – Greg
- April
 - End of Year closing/celebration
 - All Souls – Fr. Phil
- May
 - Something fun, anticipating low attendance
 - No one assigned to lead
- June
 - AFFIRM
 - Southeastern Synod Youth Camp
 - Date TBD, typically begins on Father's Day, third week of June

Theology Pub

The next Theology Pub is on Friday, July 25 at 5:30 at Balter Beer Works.

Parents Night Out | Kid's Fun Night

Michele will poll parents to see if they are interested in taking advantage of a Kid's Fun Night instead of Parents Night Out. It will run during the same time, but if we advertise it as a FUN event with a movie, snacks, etc. we might get more involved. If we have a guaranteed number of 5 kids, we'll pick it back up. .

ACTION ITEMS FOR COUNCIL N/A

Next Meeting: Tuesday, August 19 @ 6:30 pm via Google Meet

Minutes submitted by: Michele Wilson



Successful work day on 8 March

___July 25___Property_____ COMMITTEE MINUTES

Day/Date of Meeting

Committee members present: N/A

Committee members absent: N/A

Guests present: N/A

Meeting held: ☐ In Person ☐ via Zoom

OLD BUSINESS

1. Need to install parts to repair bad Gas stove pilots
2. Converting existing Fluorescent Lighting to LED. LED Lamps have been ordered – Lamps have arrived and are currently stored at Messiah. Need to develop a team and plan to execute install of lamps.
5. Storm damage cleanup to be scheduled – Funding needed.
6. Ille Wood's Garden Club has offered to supply three – Leyland Cypress trees to replace trees lost along the driveway due to storms – Trees have been planted – Garden Club caring for them..
7. The circulation pump purchased to keep the previous kitchen water heater operational has been listed on Ebay for sale with the hope some of the \$800 purchase price can be recouped and put toward other building maintenance issues. Ebay not promising will seek other options.
8. The ability for Carrie P to remotely release the front door via the phone system seems to have stopped working – I4C has a plan – waiting for them to execute it.
9. The trash container adjacent to the food box needs repairs/ upgrades if the Food Box is to remain. – Property will address. A different trash container has been graciously donated. Will get it deployed and the old one removed.
10. New laptop for the Fellowship Hall purchased and received. Will get it set up for service.

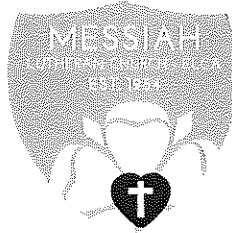
NEW BUSINESS

1. New Hard drive for Sanctuary computer purchased and received – Will get install and data transfer scheduled.
2. The pilot lights for the Gas Ovens in our kitchen have gone out and do not want to relight. Need to Investigate further.

ACTION ITEMS FOR COUNCIL

Next Meeting: *TBD*

Minutes submitted by: Jonathan Driskill, Committee Chair



Stewardship COMMITTEE MINUTES

Day/Date of Meeting

Committee members present:

Tom Cole, Chair

Steve Hess

Martha MacCabe, council representative

Committee members absent:

Jon Toth

Guests present: None

Meeting In Person

OLD BUSINESS

None

NEW BUSINESS

Plans were discussed for the upcoming stewardship fund campaign. Consensus that estimate of giving cards will be distributed beginning Sunday October 5 to those who attend worship services and adult learning hour. Tom Cole will consult with Jon Toth and Michele Wilson, check donor names (not donation amounts) and determine how many estimate of giving cards are needed. Volunteers may be needed to distribute estimate of giving cards and enclosures to those who do not attend the worship service. Tom Cole will prepare a message to enclose with the estimate of giving cards and Steve Hess will prepare a simple instruction sheet to be enclosed describing how to make donations by automatic bank draft.

Prior to the distribution of the estimate of giving cards, Steve Hess will address the congregation during the September 21 worship service to advise the congregation of the state of the congregation's finances. On September 28 during the worship service Tom Cole will deliver a temple talk about the theme of this year's campaign, "Now you are the body of Christ and individually members of it," Corinthians 12:27 and how that relates to what our congregation does.

Tom Cole will give another temple talk on October 5, the date the estimate of giving cards are distributed to the congregation. Hopefully, Tom Cole will be able to truthfully tell the congregation that every member of the congregation council has increased their estimate of giving by one month's worth above their 2025 giving, i.e. 1/12. Guest speakers will be requested for October 12 and 19 temple talks. Announcements to be made prior to the October 12, 19 and perhaps 26 services reminding that the estimate of giving cards are due by October 26, possibly with an update of the number of cards received as of each of those dates.

Martha MacCabe will confer with council committee representatives to determine how and when (following October 26) the committees would like to recruit volunteers.

ACTION ITEMS FOR COUNCIL

Please remember that We are the body of Christ and each of us individually are members of it.

Pray for our congregation on a daily basis. Pray for God's continuing support, guidance, encouragement, motivation, inspiration, and enablement of our congregation in its missions as the body of Christ.

Please remember that the Stewardsip Committee has requested that each member of council increase their estimate of giving by one month's worth above their 2025 giving.

Next Meeting: Sunday, September 14, immediately following the worship service in the conference room.

Minutes submitted by: Tom Cole

Minutes August 7, 2025
Worship & Music Ministry

Members present: Jane Mason, Martha McCabe, Mary Phillips, Jon Driskill
Members absent: Illy Wood, Jenny Adams, Deb Hempstead and Lori West

Jane opened with prayer.

Discussed outdoor service and whether there would be one in the fall. This discussion as well as most other discussions were tabled until they can be discussed with Pastor Josh who Messiah has called as our new Ordained Pastor.

Sundays and special services in August:

Give Peace a Chance special service to be held on August 6, at 6:30 p.m. It was a service remembering Hiroshima, a service of prayers, quotes, readings, and music. Many kites were made by members and hung in the Sanctuary and fellowship hall. This service was well attended with visitors from other churches and surrounding community. It was well received and thought to be "healing, at least chipping away at the hatred that's been held for generations."

Sunday August 24 will be Pr. Mark's last Sunday at Messiah. There will be a brief Farewell and God Speed service incorporated into the regular service.

Sunday, August 31, Pastor David Bradford will supply. Jane will do anointing/prayer (for the 5th Sunday)

Looking ahead – September

Sunday September 7 and 14, Pastor Josh will preach and preside with Bishop Strickland's permission.

September 14th is Holy Cross Sunday – Color Red

October Special Services

The following services may or may not happen depending on Pastor Josh's input.

October 4– Blessing of the Animals, celebrating Feast of St. Francis, Mary Phillips will provide music and ask for soloist.

October 18 – Service of Wholeness celebrating Feast of St. Luke

If this is held, Mary Sophia has agreed to preach.

Looking towards the Christmas season,

HOG (Hanging of the Greens) will be Saturday Dec 6, 11:00 AM

(1st Sunday in Advent is Nov 30)

Chili lunch will be provided by W&M Ministry team

Chili – Masons

Salad –

Bread/cornbread –

Dessert –

UPDATES:

Jane purchased 2 albs because none of the other fit 2 people. The amount was \$293.00.

ALTAR GUILD: Martha discussed a project to take pictures of visual arts for the altar and sanctuary and place in a book to create a historical record and also to remember details to recreate from season to season.

MEDIA/AUDIO UPDATE: There are recommended plans to replace the hard drive which will speed up the streaming, as currently it lags.

Enhancing the streaming/media- an important part of our worship because it not only goes out to our members who are homebound but it is also a good outreach tool for members interested in our worship. We have had 2 members recently join who originally watched our streaming worship.

However, it is difficult to acquire volunteers and except for Jon Driskill who understands how to do the media, others don't do it as well and it is difficult to teach volunteers. Currently there are only 3 volunteers for the media and one volunteer for audio (not including Jon Driskill who mans the media and audio most Sundays).

There was talk about hiring a UT Tech to come in and trouble shoot.

Another suggestion as to hiring someone to write a user manual.

Another suggestion to hire someone to help out with the media on a part - time basis.

A recent issues of the media was that the firewall was corrupted so the telephone system as well as the computer system was down. That issue has been resolved.

There continues to be a problem with audio feedback. That issue continues to be unresolved.

MUSIC OF MESSIAH UPDATE

A few enhancements were made by a consultant in order for the choir, piano, and soloists, including the bell choir, to be better hear for the streaming service. Mics were rehung and an Ambience Mic was installed. These enhancements have made a good difference.

LORI – PARTICIPANTS CALENDAR – UPDATE:

Lori was not present to update us on the Calendar. She has sent out a request for availability for September through November.

The Ministry Team closed the meeting with the Lord's Prayer.

Next meeting date was not set as of yet. When Pastor Josh comes on board, quarterly or monthly W&M meetings will be determined.

Report to Council

July 13 to August 24, 2025

Mary Phillips, Director of Music

We had the following special music in our Sunday services:

July 13 - The flute choir played during the prelude, and the choir sang an anthem during the offertory.

July 20 – The bell choir played the prelude.

July 27 – Pastor Dave and Phylis Bradford and Rick Christian played instruments and sang for the offertory.

August 3 – Debbie Roser sang solos during the offertory and communion. Chloe Waller played an oboe solo as the prelude.

August 6 – Service for Peace - Larry Warren was cantor and soloist.

August 10 – Pastor Dave and Phylis Bradford sang during communion; Paul Jones played guitar.

August 17 – The Bell Choir played the prelude.

August 24 – The flute choir will play the prelude.

Choir Practice and Bell Rehearsals – Summer Schedule:

The choir has practiced on Sundays after church once a month and then has sung the following Sunday. The bell choir has done the same this summer, with rehearsals after church on Sundays and then playing the following Sunday.

Flute Choir

We had a flute choir rehearsal on June 15 and played the prelude on July 13. The flute choir will also play the prelude on August 24.

Other:

I am accompanying Chloe Waller on her Oboe Recital, September 19, 4 pm in the Sanctuary.

I attended the WELCA luncheon on August 2.

Prepared the Cantor schedule for September through December.

Met with the staff and the prospective pastor on Thursday, August 14.

Played for the funeral for Felix Revira on August 15.

Pastor Mark's Report to the Council

August 24, 2025

Congratulations to Messiah for calling Pastor Josh Moss to be your new Pastor. My contract ends at the end of August, so this will be my last report to you and my last Council meeting. Pastor Josh will begin on September 1.

There is one item of unfinished business that the Council needs to attend to. Mike Driskill has gone through the constitution and updated it, especially to make the required changes passed by the ELCA. However, the Council needs to review it and present it to the congregation for approval at the next congregational meeting.

Remember that Messiah will be the host site for the Southeastern Synod's annual Guatemala evening with Pastor Karen Castillo on Wednesday, September 10. It would be nice for Council members to attend and learn more about our companion synod in Guatemala.

I will depart from Knoxville on Tuesday August 26 to fly to Arizona to help Pastor Sandy Jones move her car and other belongings to South Carolina for me to watch over while she serves as an ELCA missionary in Costa Rica for the next few years. We will be coming back through Knoxville September 11-12 to clear out my stuff from the apartment. There will still be furniture that the congregation provided. Everything needs to be removed by Monday, September 15, and the keys returned to the owner. That way Messiah only had to pay for half a month in September.

I have been interviewed by the Bishops or their assistants in the Maryland-Delaware and Rocky Mountain Synods, as well as the Southeastern Synod for a possible future Interim assignment.

Meanwhile, my membership will remain at Messiah, with Pastor Josh's permission. I will continue to lift up this congregation in my prayers. It has been a privilege to have served as your Interim Pastor for the past 20 months.

Respectfully submitted,
~Pastor Mark Cerniglia