

**Messiah Lutheran Church | ELCA**  
**Congregational Council Meeting**  
**12:30 PM, Sunday, February 18, 2024 | Messiah Fellowship Hall**

**LEADERSHIP TEAM**

Reporting Group	Leader	Council Liaison	Action?	Notes
<b>MINISTRY TEAMS</b>				
Care	Illy Wood	Susan Hamilton		
Disciple	Angela Kronau	Michele Wilson		
Invite	Kate Spears	Davin Henrik		
Serve	Connie Cole	Jack Wilder		
Worship	Jane Mason	Jon Driskill		
<b>SUPPORT TEAMS</b>				
Badenhop	Mary Ellen Whitson	Becky Breeden		
Connect	Michele Wilson	Susan Hamilton		
Finance	Steve Hess	Steve Hess		
Personnel	Michele Wilson	Davin Henrik		
Property	Jon Driskill	Michele Wilson	x	
<b>SPECIAL GROUPS</b>				
BAM (Disciple)	Don Lawhorn	Carolyn Lawhorn		
DJC (Serve)	L. Wilder, M. Driskill	Jack Wilder		
Fellowship (Invite)	C. Lawhorn, J. Mennel	Cristall Mount		
Policy (Support)	Mike Driskill	Angela Kronau		
Stewardship (Finance)	Michele Wilson	Becky Breeden		
WELCA (Disciple)	Anne Tinker	Cristall Mount		
<b>STAFF</b>				
Parish Nurse	Mary Sophia Hawks	n/a		
Interim Senior Pastor	Pastor Mark Cerniglia	n/a		
Youth Minister	Pastor Laura Henrik	n/a		
Director of Music	Mary Phillips	n/a		

**AGENDA:**

1. Call to Order: Angela | Opening Devotion: Angela | Approval of January minutes
2. Finance Update
3. Monthly reports
4. Correspondence, updates, building use requests, etc.
5. Small Group Meetings with Pastor Mark
6. God's Work. Our Hands. Saturday, March 23 from 10:00 to 4:00
7. 70<sup>th</sup> Anniversary Celebration update – Luncheon on Sunday, December 8 @ 11:00 am
8. "Messiah Forward" task force update
9. Synod Assembly Representatives
10. Adjourn with prayer

**NEXT COUNCIL MEETING: Retreat & Council Meeting – Saturday, March 9 (8:30 am to 12:30 pm)**

**BREAKFAST PROVIDED BY: Volunteers from Council**

**DEVOTION PROVIDED BY: Davin Henrik**

**UPCOMING DEADLINE for COMMITTEE REPORTS: Monday, March 4**

**UPCOMING DATE: Executive Committee: Tuesday, March 5 at 6:30 pm via Zoom.**

**MESSIAH LUTHERAN CHURCH, ELCA  
MINUTES OF THE CONGREGATIONAL COUNCIL**

**December 17, 2023**

**Home of Mike Driskill and Beth Ford**

**2023 Members Present:** Mike Driskill, Debbie Hampstead, Jon Driskill, Angela Kronau, Becky Breeden, Pastor Laura Henrick, Jack Wilder, Michele Wilson, Sharon Sweeney

**2023 Members Absent:** Rachel Rushworth-Hollander

**2024 Council Members Present:** Carolyn Lawhorn, Susan Hamilton

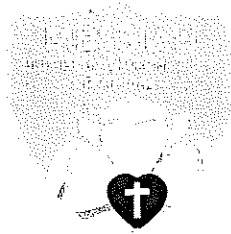
**2024 Council Members Absent:** Cristall Mount, Davin Henrick

1. Call to Order: Mike called the meeting to order at 12:20 PM.
2. Devotion: Sharon provided a devotion on Mary's Song.
3. Approval of Minutes: A motion was made by Michele and seconded by Sharon to approve the minutes of the November 2023 meeting with the following additional language: "First Meeting Update: Following discussion with Pastor Mark and Pastor Jonathan Hemphill from the Synod Office, he revised the Interim costs as follows:" Motion carried.
4. Congregational Meeting review and comments: Michele reported positive comments regarding the use of hymnals and Bibles already in the pews. A reduced number of bulletins would still be printed especially large print and some for visitors not used to juggling a hymnal and Bible. Jon reported a number of people volunteered to assist with changing the lighting fixtures.
5. Committee Reports: Provided in the meeting packet. Jon reported that the kitchen hot water heater was not working but has since been repaired temporarily. He would like to replace it with one that doesn't have a storage tank that has to keep the water hot all week. Replacement costs are between \$10,000 and \$32,000. The air handler that serves the Youth Room had a new control panel installed and is now working properly. Jon is meeting with Interfaith Power and Light. Interfaith Power and Light work with TVA and KUB and provide free energy audits. Jon will learn more about the program so that Messiah can benefit from an energy audit. Barb Dowdy has requested her contract be increased by \$200 per month.
6. Josh Moss: Josh requested verification of his Membership at Messiah. He is currently back in seminary after taking a leave to take care of family issues. He needs to be a member in a congregation in the Southeast Synod since that is where his candidacy is. A motion was made by Mike and seconded by Angela confirming his membership. Motion carried.
7. Holy Name Pro-Cathedral: Mike met with Rev. Bodhi Der Parukanian of the church and gave her a tour of the building. Since they only have about 5 members, worshiping in the old narthex would work best. Their theology is liberal and similar to Messiah's. They would prefer worshiping early afternoons on Sundays. A motion was made by Mike and seconded by Debbie to allow Holy Name Pro-Cathedral the use of Messiah at no cost. Motion carried.

8. Care Package for Interim Pastor Mark: Cristall was not available for a housing update since she is dealing with the recent death of her brother. The sign up sheet for furnishings is going well. Council discussed setting up his apartment with basic groceries and other items that may be identified upon further discussion with Pastor Mark. Personnel Team will take the lead on organizing the collection.
9. Staff Gifts: Staff gifts provided at year end has historically been based on percentage of salary. This method gives more funds to those making higher salaries and less funds to those making lower salaries. This method appears to be unfair since all staff are valued equally. A motion was made by Michele and seconded by Mike that staff gifts are to be divided equally between Pastor Laura, Kristin, Barb, Mary Sophia and Mary. Motion carried. It was noted that Pastor Susan was already gifted Messiah's Mac laptop.
10. Building Use Fees: Mike will continue working with Kristin on reviewing the fees of those currently using Messiah's space and developing a consistent fee structure that is closer to market value.

2023 Council Meeting adjourned at 1:20 PM. 2024 Council members continued to meet to elect officers. Officers elected were Angela Kronau, President; Michele Wilson, Vice President; Carolyn Lawhorn, secretary.

Post Meeting Update: On December 18<sup>th</sup> Council approved by email, the use of Memorial Funds to purchase a laptop for Pastor Mark's use.



## CHURCH COUNCIL MINUTES

*Sunday, January 21, 2024*

Council members present: Angela Kronau, Michele Wilson, Carolyn Lawhorn, Cristall Mount, Jonathan Driskill, Davin Henrik, Becky Breeden, Jack Wilder, Susan Hamilton, Pastor Mark, Steve Hess

Council members absent:

Guests present:

Meeting held: ☐ In Person ☒ via Zoom

### **AGENDA:**

1. **Call to Order:** Angela called the meeting to order at 12:33 p.m.
2. **Opening Devotion:** Michele (using the Red Hymnbook) referenced "I want to Walk as a Child of the Light" in her presentation
3. **Approval of December minutes:** A motion to approve the minutes was made by Cristall, seconded by Davin and passed unanimously by all in attendance.
4. **Finance Update:** Steve Hess presented the year-end budget numbers. The December 2023 income was ~\$35,000, which was just a bump of \$4,000 as compared to a typical \$10,000 bump for year-end giving. YTD total income was ~\$367,000, which is down ~ Expenses, though, were also down ~\$3,000 under expected expenses, even though we have used up the easement fund awarded to the church several years ago. Steve suggests that a way to help with 2024 anticipated expenses is to use \$12,000 (as a \$1,000 per month deposit) from the unrestricted cash account, which is now at \$37,000. This will reduce the unrestricted cash account funds to \$25,000 by the end of year 2024. Becky Breeden raised the question, referencing the building fund contributions, as to what account those contributions are being credited to. She assumes that they are going to the Building Maintenance Fund. Jon said we need to be careful with this, since capital improvements will be more costly and are most likely needed sooner, rather than later. Becky thought we already had a Capital Improvement Fund and suggests that Sponsor-A-Day contributions go to the Capital Improvement Fund. Michele clarified that the Sponsor-A-Day contributions have already been designated for the Building Maintenance Fund. Jon would like to see a separate Capital Improvement Fund. Davin asked how council approves budget requests. Steve said that budget requests are based on the purchase order submitted to him, i.e. if Jon needs HVAC equipment, he must get approval from the council and the finance committee. Steve said the Building Maintenance Fund has \$18,000 currently for use during 2024.

It was noted that \$627 given to the Justice Knox Fund came from the year-end Advent contributions. Messiah had earlier sent a \$500 fee to Justice Knox.

5. **Monthly reports:** No reports presented
6. **Correspondence, updates, building use requests, etc.:** Kristin has been stuck at home for the past week, so will send these out to us Lrwe.

Michele will send out a link to all of us so that we can view previous council documents on google drive.

**7. Council liaison assignments:**

**2024  
CONGREGATIONAL  
COUNCIL**

Name	Term Ends	Title/Liaison	Phone Number	Email
Becky Breeden	2024	BADENHOP / STEWARDSHIP	865-684-8824	bbreeden_37807@yahoo.com
Pastor Mark Cerniglia	TBD		803-586-0818	pastormark@messiahknoxville.org
Jon Driskill	2024	WORSHIP	865-604-2031	jdriskill@ameresco.com
Susan Hamilton	2026	CARE/CONNECT	865-898-3443	susanhami@gmail.com
Davin Henrik	2026	PERSONNEL/INVITE	701-412-4118	henrik.davin@gmail.com
Steve Hess	Appointed		865-740-8628	shess@emerachem.com
Angela Kronau	2025	POLICY	865-216-5135	arkronau@yahoo.com
Carolyn Lawhorn	2026	BAM	865-719-1473	clawh53@gmail.com
Cristall Mount	2026	FELLOWSHIP/WELCA	865-300-7490	cristallmount@gmail.com
Jon Toth	Appointed		865-356-6532	jwckt621@aol.com
Jack Wilder	2025	SERVE / D&J	423-465-5800	jwilder482@yahoo.com
Michele Wilson	2024	PROPERTY/DISCIPLE	865-443-2277	vollady4@aol.com

- 8. Small Group Meetings | Call Committee Nominations:** Pastor Mark was asked by Angela to describe his plans for starting the process we will use for calling Messiah's next pastor. He first requested approval from the council to transfer his church membership from his current Johnson City church to Messiah Lutheran. He has already received approval for this move from the Bishop, though he will not have any voting privileges when Messiah votes on approving the new pastor. The council approved this request unanimously.

Pastor Mark likes small groups to provide information to as many church members as possible. He is more comfortable with small groups and feels that each member will have a better chance to participate in the process. Besides educating the members on the pastor search process, he will also use the meetings to gather information that will be needed for the Ministry Site Profile inventory. This document is used throughout the search process, so must be completed well. He did say that some groups are already established, such as OWLS and BAM. He also requested that one council member attend each meeting to take notes. He will post a schedule soon for each church member to have a chance to sign up when convenient for them (he will schedule meetings during the day, as well as some evening meetings so everyone can attend when they would like). After all meetings have been held, he will begin searching for the Call Committee volunteers.

- 9. Lenten Offering to Care Cuts of Knoxville – Recommendation from Serve Committee:** Cristall offered some background on the Care Cuts of Knoxville mission. . Messiah Lutheran Church donates 20 dozen boiled eggs a month to Care Cuts and the children of the church sponsored a "Birthday Party for Jesus" event to help gather basic clothing needs for those persons who turn to Care Cuts for help.

A motion was made by Michele that our Lenten Offering this year be contributed to Care Cuts, Jon seconded the motion and council approved the motion unanimously.

- 10. 70th Anniversary task force update:** Angela called for an update on Larry Moeller's plans for Messiah's 2024 70<sup>th</sup> Anniversary celebration. Michele and Angela contacted Larry and though he will continue to write material for the Ace Theater productions, as needed, he does not want to chair or recruit volunteers for the Celebration committee. He did suggest that the committee be made up of members of Messiah

who know the church's history and also include members who are event planners. He would like to find a way for the 70<sup>th</sup> anniversary celebration to be a catapult for re-engaging church members into active participation in the church.

**11. "Sponsor A Day" special stewardship campaign:**

- 12. "Messiah Forward" task force update:** Council members were reminded to send Mike Driskill any comments or suggestions that might help in developing the direction of this project. (Note: the executive committee, meeting on February 16, was given a short update on the direction of the task force and Pastor Mark requested that he have the chance to look at the list of goals that Mike Driskill referenced to committee members).

**13. Verify monthly Council meeting date, time, location:** Next month's Council meeting is verified.

Michele reminded the Council of the upcoming dates for Pastor Mark's Installation Service—February 3 (the empanada workshop) and February 4 (the installation service and reception beginning at 2:00). She also asked Council to consider for our March 23 God's Heart, Our Hands event that we add a St. Patty's Day potato bar to finish the days work together.

- 14. Adjourn with prayer:** Angela closed the meeting with prayer. Jack moved to adjourn and Davin seconded.

**Next Meeting:** *Sunday, February 18, 12:30, Fellowship Hall*

**Minutes submitted by:** Carolyn Lawhorn

**MESSIAH LUTHERAN CHURCH, ELCA**  
**ANNUAL CONGREGATIONAL MEETING | PART II**

Sunday, February 11, 2024

11:00 AM – Messiah Fellowship Hall

1. Welcome: Council President Angela Kronau
2. Opening Prayer: Pastor Mark Cerniglia
3. Determination of Voting Quorum: Council Vice President Michele Wilson: Michele determined that there were 33 voting members present, which met the threshold for a quorum.
4. Approval of Minutes from Annual Meeting Part I December 10, 2023: A motion was made by Pastor Laura to approve the minutes, Meredith Liemohn seconded the motion, there was no discussion, and the minutes were approved unanimously.
5. Approval of Annual Reports: Larry Moeller said that the reports were “very good and thorough”. Angela called for a motion to approve the set of reports, Judy Mennel made a motion to approve the set of reports, Jack Wilder seconded that motion, and the reports were approved unanimously.
6. Call Committee Process: Pastor Mark gave a summary of the Call Committee Process. The first step is to encourage participation by all members to identify the vision of what type of pastoral leadership is desired by the congregation of Messiah Lutheran Church, as well as beginning the completion of the Ministry Site Profile inventory. Pastor Mark will organize a series of small group meetings in order to reach out to all members of the church so that this congregational vision statement can be completed and sent to the Bishop so that he will have input as he begins the process of identifying possible candidates for our consideration. At this point in time, the Call Committee will be selected, and the MSP inventory will be completed.
7. 70<sup>th</sup> Anniversary Celebration (Michele): Our 70th Anniversary Year Celebration will culminate in a luncheon on Sunday, December 8. Reverend Steve Meisenheimer, former pastor of St. John’s Lutheran Church in Knoxville, which led the efforts to develop the two new 'seedling' congregations that became Messiah Lutheran in Knoxville and St. Paul Lutheran Church in Maryville in 1954, will attend this special event. Larry Moeller has agreed to write several more “Fanning the Flame” episodes as part of his Ace Theater series, which will be presented throughout this year as we prepare for the anniversary celebration in December.

8. Discussion of questions from the congregation:

Jon Driskill announced that the heating unit in the Education part of the building has been shut down. The heat exchanger in the furnace is no longer functional and carbon monoxide was detected around the unit, thus requiring that the furnace be shut down for safety concerns. He explained that we have two options to fix this issue:

- 1) Replace the heat exchanger, which will come with a 1-year warranty for \$2800.00.
- 2) Replace the furnace unit (the AC is still functional now) where all parts (including the heat exchanger) will come with a 10-year warranty.

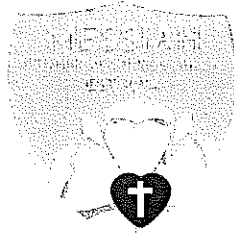
After some discussion, the consensus among members in attendance is that replacing the furnace for \$4800.00 makes the most sense. Jon expressed concern about using such a large amount out of the Building Maintenance Fund this early in the year, but Doug Mason reminded us that we are now funding a Building Maintenance Fund for this type of unexpected expense. He told us that there is ~\$2,000 to \$3,000 in this fund now and there have been contributions made each month since the fund was established. The Church Council will be meeting next Sunday (February 18) where this issue will be addressed.

Michele Wilson asked if the WELCA will be electing officers soon. Anne Tinker replied that officers will be elected in April of this year.

Larry Moeller asked if Messiah Lutheran Church has a general endowment set up for future contributions. Doug Mason said that we currently have no general endowment for discretionary use at this time. A discussion ensued, though no resolution was established at this time.

9. Closing Prayer ( Angela): Angela requested that a motion be made to adjourn the meeting. Jack Wilder made a motion to adjourn, and Michele Wilson seconded his motion. Angela closed the meeting with a prayer.





**\_\_\_\_SERVE\_\_\_\_COMMITTEE MINUTES**

*Day/Date of Meeting*

Committee members present:

Committee members absent:

Guests present:

Meeting held: ☐ In Person ☐ via Zoom

**OLD BUSINESS**

SERVE did not meet in December

**NEW BUSINESS**

**ACTION ITEMS FOR COUNCIL**

**Next Meeting:** *January 22, 7:00 pm via Zoom*

**Minutes submitted by:** Connie Cole

## January and YTD Financials

- **January General Fund Income** was \$4,300 below plan. (14%)
  - General Fund income is \$4,300 below plan YTD. (1%)
  - General Fund Income is \$4,401 behind last year at this same time. (14%)
- **January General Fund Expenses** were \$325 above Plan.
  - General Fund Expenses are \$325 above plan YTD.
  - General Fund Expenses are \$4,269 below last year at this same time.
- **January General Fund Unrestricted Cash** reserves decreased to \$20529.
  - This is 3 weeks' worth of cash.
  - \$12K was moved to our 2024 balanced budget fund.
  - At this uncomfortably low level of unrestricted cash, I recommend spending below plan where possible for February.
- Other **January** items to note:
  - \$519 was given for building repairs designated fund now totaling \$3,227.
  - Utilities were \$4,337 vs \$2,881 plan due to cold weather.
  - The Elavon card reader was cancelled – we will continue with Square.

Please let me know if you have any questions regarding **January** and YTD financials.

Please make sure Purchase orders are being completed and approved **before** making purchases.

Kindest Regards,

Steve

Messiah Evangelical Lutheran Church - Knoxville TN  
Treasurer's Report as of January 2024

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Tuesday, February 6, 2024

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
<b>Income</b>						
<b>General Mission &amp; Operating Contributions</b>						
4.100.100	Unrestricted Offering	22,371.16	26,555.00	22,371.16	318,660.00	7
4.102.100	Badenhop Building Use	1,600.00	1,600.00	1,600.00	19,200.00	8
4.103.100	Loose Offering	113.00	292.00	113.00	3,500.00	3
4.110.100	Interest and Dividends	0.36	0.00	0.36*	4.00	9
4.115.100	Coffee Hour Proceeds	64.00	38.00	64.00*	459.00	14
4.125.100	Building Usage Fee/Donation	120.00	349.00	120.00	4,193.00	3
4.130.100	Miscellaneous	0.00	0.00	0.00	1.00	0
4.135.100	Thrivent Choice dollars	309.00	43.00	309.00*	514.00	60
4.140.100	Balance Budget	1,000.00	1,000.00	1,000.00	12,000.00	8
	<b>Subtotal General Mission &amp; Operating Contributions</b>	<b>\$25,577.52</b>	<b>\$29,877.00</b>	<b>\$25,577.52</b>	<b>\$358,531.00</b>	<b>7</b>
<b>OWLs Program Contributions</b>						
4.200.100	Badenhop Fund Earnings	0.00	9,583.00	0.00	115,000.00	0
4.210.100	OWLs Offerings	0.00	0.00	0.00	0.00	0
	<b>Subtotal OWLs Contributions</b>	<b>\$0.00</b>	<b>\$9,583.00</b>	<b>\$0.00</b>	<b>\$115,000.00</b>	<b>0</b>
<b>Designated Funds Contributions</b>						
4.513.200	Building Maintenance Fund Income	518.53		518.53		
4.519.100	Columbarium Inc	0.16		0.16		
4.670.100	Memorial/Honorarium Gifts Income	50.00		50.00		
4.680.100	Mena Eckerd Endowment Fund Income	418.80		418.80		
4.837.100	WELCA Eggs for CareCuts Income	20.38		20.38		
	<b>Subtotal Designated Funds Contributions</b>	<b>\$1,007.87</b>		<b>\$1,007.87</b>		
	<b>Total Income</b>	<b>\$26,585.39</b>	<b>\$39,460.00</b>	<b>\$26,585.39</b>	<b>\$473,531.00</b>	<b>5</b>
<b>Expenses</b>						
<b>General Mission &amp; Operating Expenses</b>						
5.100.100	Synod Mission Support	1,000.00	1,000.00	1,000.00	12,000.00	8
5.100.110	UT Campus Ministry	0.00	0.00	0.00	0.00	0
5.100.120	ELCA World Hunger	0.00	0.00	0.00	0.00	0
5.100.130	Seminarian Support	0.00	0.00	0.00	0.00	0
	<b>Subtotal Wider Church Mission Support</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$12,000.00</b>	<b>8</b>
5.105.100	Sr. Pastor's Salary	2,000.00	4,000.00	2,000.00	48,000.00	4
5.105.200	Sr. Pastor's Housing	1,710.91	1,400.00	1,710.91*	16,800.00	10
5.105.300	Sr. Pastor's Social Security	287.00	248.00	287.00*	2,976.00	10
	<b>Subtotal Sr. Pastor's Compensation</b>	<b>\$3,997.91</b>	<b>\$5,648.00</b>	<b>\$3,997.91</b>	<b>\$67,776.00</b>	<b>6</b>

Messiah Evangelical Lutheran Church - Knoxville TN  
Treasurer's Report as of January 2024

Tuesday, February 6, 2024

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
5.110.100	Sr. Pastor's Pension	0.00	0.00	0.00	0.00	0
5.110.200	Sr. Pastor's LH&D Benefits	326.00	326.00	326.00	3,912.00	8
	<b>Subtotal Sr. Pastor's Benefits</b>	<b>\$326.00</b>	<b>\$326.00</b>	<b>\$326.00</b>	<b>\$3,912.00</b>	<b>8</b>
5.115.100	Sr. Pastor's Auto Expense	0.00	40.00	0.00	480.00	0
5.115.200	Sr. Pastor's Book Allowance	0.00	42.00	0.00	500.00	0
5.115.300	Sr. Pastor's Continuing Education	0.00	83.00	0.00	1,000.00	0
	<b>Subtotal Sr. Pastor's Expenses</b>	<b>\$0.00</b>	<b>\$165.00</b>	<b>\$0.00</b>	<b>\$1,980.00</b>	<b>0</b>
5.140.100	Administrative Assistant Salary	3,142.40	3,132.00	3,142.40*	37,582.00	8
5.140.200	Administrative Assistant Soc. Sec.	274.76	246.00	274.76*	2,954.00	9
	<b>Subtotal Administrative Assistant Compensation</b>	<b>\$3,417.16</b>	<b>\$3,378.00</b>	<b>\$3,417.16*</b>	<b>\$40,536.00</b>	<b>8</b>
5.140.240	Administrative Assistant Pension	188.55	189.00	188.55	2,263.00	8
5.140.250	Administrative Assistant Health Ins.	682.66	382.00	682.66*	4,587.00	15
	<b>Subtotal Administrative Assistant Benefits</b>	<b>\$871.21</b>	<b>\$571.00</b>	<b>\$871.21*</b>	<b>\$6,850.00</b>	<b>13</b>
5.135.100	Director of Music Salary	2,428.68	2,429.00	2,428.68	29,144.00	8
5.135.200	Director of Music Soc. Sec.	220.69	186.00	220.69*	2,229.00	10
5.135.300	Director of Music Cont. Ed.	0.00	0.00	0.00	0.00	0
	<b>Subtotal Director of Music</b>	<b>\$2,649.37</b>	<b>\$2,615.00</b>	<b>\$2,649.37*</b>	<b>\$31,373.00</b>	<b>8</b>
5.150.100	Nursery Attendant Salary	0.00	0.00	0.00	0.00	0
5.150.200	Nurse Attendant Soc. Sec.	0.00	0.00	0.00	0.00	0
	<b>Subtotal Nursery Attendant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>
5.155.100	Supply Clergy (Honorarium)	1,130.33	73.00	1,130.33*	875.00	129
5.155.200	Supply Organist (Honorarium)	0.00	0.00	0.00	0.00	0
	<b>Subtotal Supply</b>	<b>\$1,130.33</b>	<b>\$73.00</b>	<b>\$1,130.33*</b>	<b>\$875.00</b>	<b>129</b>
	<b>Subtotal Staff</b>	<b>\$12,391.98</b>	<b>\$12,776.00</b>	<b>\$12,391.98</b>	<b>\$153,302.00</b>	<b>8</b>
5.160.100	Synod Assembly	0.00	50.00	0.00	600.00	0
	<b>Subtotal Leadership Support</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$600.00</b>	<b>0</b>
5.170.100	Office Equipment	562.19	517.00	562.19*	6,200.00	9
5.170.200	Computer Maintenance	50.00	129.00	50.00	1,552.00	3
5.170.250	Computer Hardware & Software	137.20	134.00	137.20*	1,610.00	9
5.170.300	Office Supplies	0.00	150.00	0.00	1,800.00	0
5.170.400	Postage	0.00	25.00	0.00	300.00	0
5.170.600	Bank Charges/Service Fees	715.05	255.00	715.05*	3,065.00	23
5.170.650	Background Check Fees	0.00	21.00	0.00	250.00	0
5.170.700	Kitchen/Coffee Supplies	141.00	20.00	141.00*	240.00	59
5.170.800	Publications	0.00	0.00	0.00	0.00	0

Messiah Evangelical Lutheran Church - Knoxville TN  
Treasurer's Report as of January 2024

Tuesday, February 6, 2024		Page 3 of 4				
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
5.170.900	Electronic Communications	39.65	86.00	39.65	1,032.00	4
	Subtotal Supplies and Other	\$1,645.09	\$1,337.00	\$1,645.09*	\$16,049.00	10
5.175.100	Utilities	4,337.00	2,881.00	4,337.00*	34,573.00	13
5.175.200	Telephone	357.95	274.00	357.95*	3,293.00	11
5.175.300	Property - Repairs	1,080.48	1,342.00	1,080.48	16,100.00	7
5.175.400	Property/Liability Insurance	820.67	733.00	820.67*	8,793.00	9
5.175.500	Worker's Compensation Insurance	92.50	73.00	92.50*	878.00	11
5.175.600	Building Maintenance - Contracts	1,756.86	2,669.00	1,756.86	32,024.00	5
5.175.650	Cleaning/Bathroom Supplies	157.68	37.00	157.68*	444.00	36
5.175.700	Mortgage Principal	4,876.02	4,818.00	4,876.02*	57,816.00	8
5.175.800	Mortgage Interest	1,462.98	1,522.00	1,462.98	18,264.00	8
	Subtotal Facility Expenses	\$14,942.14	\$14,349.00	\$14,942.14*	\$172,185.00	9
	Subtotal Office and Facility	\$16,587.23	\$15,686.00	\$16,587.23	\$188,234.00	9
5.180.100	Disciple - Adult Faith Formation	0.00	13.00	0.00	150.00	0
5.180.150	Disciple - Children & Youth Faith Formation	0.00	19.00	0.00	225.00	0
5.180.200	Care - Congregation Care	127.73	0.00	127.73*	0.00	0
5.180.300	Care - Fellowship	0.00	0.00	0.00	0.00	0
5.180.390	Connect	0.00	0.00	0.00	0.00	0
5.180.400	Invite - Publicity	0.00	33.00	0.00	400.00	0
5.180.450	Support - Stewardship	(3.00)	18.00	(3.00)	220.00	-1
5.180.500	Worship - Worship & Music	99.03	225.00	99.03	2,700.00	4
5.180.550	Worship - Worship & Music - Altar Supplies	0.00	58.00	0.00	700.00	0
	Subtotal Ministry Support	\$223.76	\$366.00	\$223.76	\$4,395.00	5
5.190.100	Balance Budget Adjustment	12,000.00	12,000.00	12,000.00	12,000.00	100
	Subtotal General Mission & Operating Expenses	\$42,202.97	\$41,878.00	\$42,202.97*	\$370,531.00	11
OWLS Ministry						
5.225.100	Parish Nurse Salary	3,708.34	3,708.00	3,708.34*	44,500.00	8
5.225.200	Parish Nurse Social Security	296.12	263.00	296.12*	3,159.00	9
	Parish Nurse Compensation	\$4,004.46	\$3,971.00	\$4,004.46*	\$47,659.00	8
5.227.100	Parish Nurse Pension	222.50	223.00	222.50	2,670.00	8
5.227.200	Parish Nurse LH&D Insurance	826.50	770.00	826.50*	9,241.00	9
	Parish Nurse Benefits	\$1,049.00	\$993.00	\$1,049.00*	\$11,911.00	9
5.230.100	Parish Nurse Auto Expense	0.00	317.00	0.00	3,800.00	0
5.230.300	Parish Nurse Continuing Education	390.00	163.00	390.00*	1,950.00	20
	Parish Nurse Expenses	\$390.00	\$480.00	\$390.00	\$5,750.00	7

Messiah Evangelical Lutheran Church - Knoxville TN  
Treasurer's Report as of January 2024

Tuesday, February 6, 2024		Page 4 of 4			
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget % of Annual Budget
<b>Subtotal Staff - OM</b>		<b>\$5,443.46</b>	<b>\$5,444.00</b>	<b>\$5,443.46</b>	<b>\$65,320.00 8</b>
5.280.100	Fellowship Events - OM	33.83	567.00	33.83	6,800.00 0
5.280.200	Office Supplies - OM	25.48	20.00	25.48*	240.00 11
5.280.300	Postage - OM	0.00	50.00	0.00	600.00 0
5.280.400	Medical Devices, Storage & Upkeep - OM	0.00	70.00	0.00	840.00 0
5.280.475	Middle School Program Support - OM	406.27	617.00	406.27	7,400.00 5
5.280.480	Building Use - OM	1,600.00	1,600.00	1,600.00	19,200.00 8
5.280.500	Publications - OM	0.00	10.00	0.00	120.00 0
5.280.600	Transportation - OM	0.00	25.00	0.00	300.00 0
5.280.700	Care Assistance	396.00	1,182.00	396.00	14,180.00 3
<b>Subtotal OWLs Ministry Support</b>		<b>\$2,461.58</b>	<b>\$4,141.00</b>	<b>\$2,461.58</b>	<b>\$49,680.00 5</b>
<b>Owls Ministry</b>		<b>\$7,905.04</b>	<b>\$9,585.00</b>	<b>\$7,905.04</b>	<b>\$115,000.00 7</b>
<b>Designated Funds Expense</b>					
5.300.100	Sharon Olson Fund Expense	284.34		284.34	
5.305.100	Balance Budget Expense	(11,000.00)		(11,000.00)	
5.510.100	Altar Flowers Expense	45.00		45.00	
5.680.100	Mena Eckerd Endowment Fund Expense	166.66		166.66	
5.780.100	Staff Gifts Expense	3,022.71		3,022.71	
<b>Subtotal Designated Funds Expense</b>		<b>(\$7,481.29)</b>		<b>(\$7,481.29)</b>	
<b>Total Expenses</b>		<b>\$42,626.72</b>	<b>\$51,463.00</b>	<b>\$42,626.72</b>	<b>\$485,531.00 10</b>
<b>Difference</b>		<b>(\$16,041.33)</b>	<b>(\$12,003.00)</b>	<b>(\$16,041.33)</b>	<b>(\$12,000.00)</b>

\* = Income/Expense exceeds amount budgeted to date

**MESSIAH LUTHERAN CHURCH**  
**Monthly Summary for the Month of January 2024**  
**Percent of Budget Year = 8.3%**

Messiah Mission	Monthly Activity	YTD Activity	YTD 2023 Activity	2024 Full Year	
				Budget	% of Budget
Mission Contributions	\$ 25,577.52	\$ 25,577.52	\$ 29,979.01	\$ 358,531.00	7.1%
Mission Expenses					
Wider Church Mission Support	\$ 1,000.00	\$ 1,000.00	\$ 1,740.00	\$ 12,000.00	8.3%
Staff Expenses	\$ 12,391.98	\$ 12,391.98	\$ 15,338.27	\$ 153,302.00	8.1%
Leadership Support	\$ -	\$ -	\$ -	\$ 600.00	0.0%
Supplies and Other	\$ 1,645.09	\$ 1,645.09	\$ 1,792.18	\$ 16,049.00	10.3%
Facility Expenses	\$ 14,942.14	\$ 14,942.14	\$ 14,936.05	\$ 172,185.00	8.7%
Ministry Support	\$ 223.76	\$ 223.76	\$ 665.37	\$ 4,395.00	5.1%
Total Mission Expenses	\$ 30,202.97	\$ 30,202.97	\$ 34,471.87	\$ 358,531.00	8.4%
Balanced Budget Adjustment	\$ (12,000.00)	\$ (12,000.00)	\$ (12,000.00)	\$ (12,000.00)	
Impact on Available Unrestricted Cash	\$ (16,625.45)	\$ (16,625.45)	\$ (16,492.86)	\$ (12,000.00)	

OWLS Program	Monthly Activity	YTD Activity	YTD 2023 Activity	2024 Full Year	
				Budget	% of Budget
Contributions	\$ -	\$ -	\$ -	\$ 115,000.00	0.0%
Expenses	\$ 7,905.04	\$ 7,905.04	\$ 10,520.53	\$ 115,000.00	6.9%
Impact on Owls Program Fund	\$ (7,905.04)	\$ (7,905.04)	\$ (10,520.53)	\$ -	

Available Unrestricted Cash		Month Ending
		Total
<b>Cash</b>		
Operating Checking Account		\$ 95,259.06
Savings Account		\$ 40,383.46
Columbarium Savings Account		\$ 17,677.44
Total Cash		\$ 153,319.96
<b>Designated Funds</b>		
Badenhof Fund		\$ 40,730.60
Building Maintenance Fund		\$ 3,227.08
Memorial Gifts Balance		\$ 8,426.30
Columbarium Fund		\$ 17,677.44
Sharon Olson Fund		\$ 7,412.43
Other Designated Funds		\$ 36,913.10
Total Designated Funds (Incl. OWLS)		\$ 114,386.95
Liabilities, Prepaids, and Equity		\$ 18,404.48
Available Unrestricted Cash		\$ 20,528.53
Memo: Total Earnings from Mena Eckerd Fund		\$ 3,841.27

**Messiah Evangelical Lutheran Church - Knoxville TN**  
**Balance Sheet as of January 31, 2024**

Tuesday, February 6, 2024

Page 1 of 1

Account #	Account Name	Beginning Balance	Previous Period Balance	Period Activity	YTD Balance
<b>Assets</b>					
1.100.100	Operating Checking Account	114,161.58	114,161.58	(18,902.52)	95,259.06
1.200.100	Designated Funds Savings Account	40,383.10	40,383.10	0.36	40,383.46
1.250.100	Columbarium Savings Account	17,677.28	17,677.28	0.16	17,677.44
1.400.100	Thrivent Limited Maturity Bond Account	4,589.13	4,589.13	418.80	5,007.93
1.500.100	Land	16,300.00	16,300.00	0.00	16,300.00
1.500.200	Building	2,613,778.56	2,613,778.56	0.00	2,613,778.56
1.500.300	Pews, Organ & Furnishings	187,748.66	187,748.66	0.00	187,748.66
1.600.100	Pre-Paid Expense	7,579.81	7,579.81	(79.05)	7,500.76
	<b>Total Assets</b>	<b>\$3,002,218.12</b>	<b>\$3,002,218.12</b>	<b>(\$18,562.25)</b>	<b>\$2,983,655.87</b>
<b>Liabilities</b>					
2.100.100	Mortgage Payable	484,297.67	484,297.67	(4,876.02)	479,421.65
2.600.100	Deferred Income	30,251.00	30,251.00	(2,520.92)	27,730.08
	<b>Total Liabilities</b>	<b>\$514,548.67</b>	<b>\$514,548.67</b>	<b>(\$7,396.94)</b>	<b>\$507,151.73</b>
<b>Fund Balances</b>					
3.100.100	Unrestricted Operating Fund Balance	37,153.98	37,153.98	(16,625.45)	20,528.53
3.200.100	Badenhop Fund Balance	48,635.64	48,635.64	(7,905.04)	40,730.60
3.300.100	Sharon Olson Fund Balance	7,696.77	7,696.77	(284.34)	7,412.43
3.305.100	Balanced Budget Fund Balance	0.00	0.00	11,000.00	11,000.00
3.509.100	AV Equipment Fund Balance	599.99	599.99	0.00	599.99
3.510.100	Altar Flowers Balance	81.97	81.97	(45.00)	36.97
3.513.200	Building Maintenance Fund Balance	2,708.55	2,708.55	518.53	3,227.08
3.514.100	Brothers at Messiah Balance	557.58	557.58	0.00	557.58
3.517.100	Children and Youth Faith Formation Balance	6,898.37	6,898.37	0.00	6,898.37
3.518.100	Come to the Water Balance	202.75	202.75	0.00	202.75
3.519.100	Columbarium Fund Balance	17,677.28	17,677.28	0.16	17,677.44
3.540.100	Creekmore Music Endowment Balance	9,483.32	9,483.32	0.00	9,483.32
3.590.100	Feeding Ministries	604.14	604.14	0.00	604.14
3.620.100	Landscaping Balance	662.21	662.21	0.00	662.21
3.630.100	Library Balance	637.52	637.52	0.00	637.52
3.670.100	Memorial/Honorarium Gifts Balance	8,376.30	8,376.30	50.00	8,426.30
3.680.100	Mena Eckerd Endowment Fund Balance	3,589.13	3,589.13	252.14	3,841.27
3.710.100	Music Program Balance	316.75	316.75	0.00	316.75
3.715.100	One Year To Live Balance	1,621.00	1,621.00	0.00	1,621.00
3.716.100	Open Doors Balance	458.82	458.82	0.00	458.82
3.757.100	Serve Strategies Balance	1,656.80	1,656.80	0.00	1,656.80
3.780.100	Staff Gifts Balance	3,022.71	3,022.71	(3,022.71)	0.00
3.793.100	Summer Art Program Balance	1.65	1.65	0.00	1.65
3.812.100	VBS Registration Balance	267.47	267.47	0.00	267.47
3.837.100	WELCA Eggs for Carecuts Balance	677.58	677.58	20.38	697.96
3.855.100	Youth Room Renovations Balance	426.46	426.46	0.00	426.46
3.857.100	Youth Scholarships Balance	1,950.00	1,950.00	0.00	1,950.00
3.999.999	Equity & Fixed Assets Balance	2,331,704.71	2,331,704.71	4,876.02	2,336,580.73
	<b>Total Fund Balances</b>	<b>\$2,487,669.45</b>	<b>\$2,487,669.45</b>	<b>(\$11,165.31)</b>	<b>\$2,476,504.14</b>
	<b>Total Liabilities and Fund Balances</b>	<b>\$3,002,218.12</b>	<b>\$3,002,218.12</b>	<b>(\$18,562.25)</b>	<b>\$2,983,655.87</b>



## **Brothers At Messiah**

### **January 8, 2024 Meeting Minutes**

Present: Chastity Hobby of KUB, Christy Cagle-Brooks of TVA, Doug Mason, Gordon Burghart, Mike Driskill, Jon Driskill, Larry Moeller, Tom Cole, Sonny Mennel, Don Lawhorn

We met in the church fellowship hall and enjoyed a meal of chili, slaw, cookies and brownies.

Don noted that Bob and Cathy Hutchins continue their recovery from illness, and Norm Featherston is suffering from physical pain. We lifted them up in our opening prayer, as well as Rich Paton and Dennis Osland, who are traveling.

Christy and Chastity shared information with us about the electrical power base and the transition to clean energy from fossil-fueled production. We encouraged them to accelerate their efforts as much as possible, understanding that affordability and energy reliability are also important issues for customers.

With the national championship football game kicking off shortly, we dismissed at 7:15 pm.

Our next meeting is Monday, February 5 in the church fellowship hall. Our own Mary Phillips, a professionally and classically trained organist, will be sharing information about the organ and its history. She will also demonstrate how our church organ is played and its capabilities.

Don Lawhorn  
Brothers At Messiah Coordinator

## Brothers At Messiah

### February 5, 2024 Meeting Minutes

Present: Gordon Burghardt, Tom Cole, Sonny Mennel, Mike Driskill, Larry Moeller, Jon Driskill, Don Lawhorn and Mary Phillips (guest speaker)

We met in the church fellowship hall and enjoyed a meal of pizza, cheese bread, salad, and several desserts.

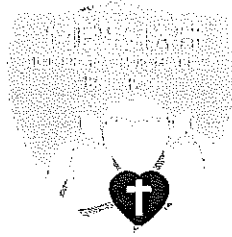
We noted that Bob and Cathy Hutchins continue their recovery from illness, and we need to remember them.

We discussed a promotional flyer for **God's Work, Our Hands**, a day of service scheduled for March 23.

Don introduced Mary Phillips, our Music Director at Messiah, who has extensive education and training with the organ. Mary shared a fascinating presentation on the instrument – its history, development through the years, types, and how they work. Mary had many photos of organs, including some notable ones in the Knoxville area. Her presentation generated many questions among the attendees, and we all expressed appreciation for her presence and willingness to share with us.

Our next meeting date is Monday, March 4, and we have another great speaker lined up to share with us. If anyone would like to host the meeting in our fellowship hall, please let me know.

We dismissed at 7:30 pm.



## Property COMMITTEE MINUTES

*For Council Meeting of February 18, 2024*

Committee members present: N/A

Committee members absent: N/A

Guests present: N/A

Meeting held: ☐ In Person ☐ via Zoom

### **OLD BUSINESS**

1. Need to install parts to repair bad Gas stove pilots
2. Evaluating other options to complete the exterior metal surface repainting work at a lower cost – Likely with volunteers. Included Funds request in 2024 budget for paint and supplies to do work with volunteers.
3. Kingston Pike Project – Project work progressing quickly. New curb and gutter along Kingston Pike Completed along with some paving work. Estimated project completion – January 2024.
4. Converting existing Fluorescent Lighting to LED. LED Lamps have been ordered – Lamps have arrived and are currently stored at Messiah. Need to develop a team and plan to execute install of lamps.
5. Ed Wing Women's Room Handicapped toilet has been shut down till water leak repaired
6. Working thru Tennessee InterFaith Power and Light (TIPL) to have TVA/KUB conduct an Energy Audit of Messiah Lutheran's Facility. Working to send Bldg Info to Auditor then schedule Audit visit.

### **NEW BUSINESS**

7. Additional issues arose with AHU-6 to include the discovery that the gas heat exchanger had deteriorated to the point that it was leaking acidic condensate into the furnace and harmful carbon monoxide gas into the Ed Wing Classrooms. Gas furnace operations was shut down permanently 8 Feb 2024. Quotes from Archer Air Replace Furnace heat exchanger only \$2,841.00 w/ 1 yr warranty. Replace entire gas furnace:\$4796.00 w/ 10 yr warranty on heat exchanger, 1 yr warranty on entire furnace unit. Recommendation made and Authorization received to replace entire furnace unit. AHU – 6 A/C equipment to remain as is for now. Archer Air notified of decision on 12 Feb 24. Awaiting update.
8. Fellowship Hall East Handicapped entrance non-auto door handle lost a mounting bolt. Local Door repair service, Cast Glass LLC, has been requested to come make a semi-permanent repair; Estimated Cost \$335. Awaiting Repair.
9. Developing project work list for Saturday March 23 "God's work Our Hands" Day.

**MLC Diversity Mtg | 2024 01 28**  
**Diversity and Justice Committee (DJC)**

**ATTENDING**

Sandy BOOHER, Becky BREEDEN, Connie COLE, Mike DRISKILL, Beth FORD, Bob HAMPSTEAD, Debbie HAMPSTEAD, Martha MacCABE, Jack WILDER, Leslie WILDER

**ITEMS REQUIRING COUNCIL ACTION**

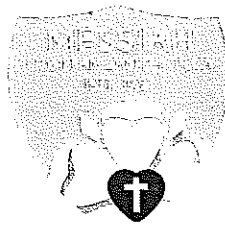
+ None

**MEETING NOTES**

1. As "Task Force" implies a specific short-term goal, this group will continue as the **Diversity and Justice Committee (DJC)**, functioning under the **Serve Ministry Group**.
2. Becky will forward a summary of our 2023 activities to Beth, so she can do the 2023 annual report. Other members please do the same!
3. Major responsibilities for DJC:
  - a. Continue to organize events for Messiah members (past examples: Green McAdoo museum and Beck Cultural Center visits, book and movie readings).
  - b. Monitor diversity and justice-related activities in our community and provide timely notes on dates and locations for Messiah's weekly email (examples: Juneteenth and August 8 celebrations, MLK parade, Beck Cultural Center events).
  - c. Continue to seek out opportunities for larger and more long-term community involvement, and support Messiah's participation in such (current examples: Justice Knox, community fairs, Care Cuts).
4. Leslie Wilder and Mike Driskill agreed to serve as DJC's co-chair.
5. Chair will schedule meetings, coordinate activities, and communicate with the Pastor, Admin Assistant, Serve, and Connect. These will help with support such as publicity, sign-up sheets, coordinate the church calendar, etc.
6. We will contact Michele Wilson to coordinate "time and talent" responses indicating interest in DJC.
7. DJC will meet quarterly, on the second Monday of January, April, July, and October. This helps coordinate with Serve's quarterly meetings on the fourth Monday.
8. Leslie noted that diversity and justice issues are of great personal interest, and a major part of our responsibility as Christians. She will periodically furnish articles on these themes for Messiah's weekly E-News.
9. Beth noted that Bryan Stevenson, from the Equal Justice Initiative, will be the keynote speaker at this year's Southeastern Synod Assembly.

**NEXT MEETING**

Monday, April 15, 2024. 7:00 PM via Zoom. (July 15, October 14)



## JUSTICE KNOX NETWORK MEMBER MEETING MINUTES

*Tuesday, January 30, 2024*

Members present: Sandy Booher, Becky Breeden, Connie Cole, Susan Hamilton, Debbie Hampstead, Carol Miller, Jack Wilder, Leslie Wilder, Michele Wilson

Committee members absent: Casey Breeden

Guests present: N/A

Meeting held: ☐ In Person    ☒ via Zoom

We set the agenda for the Justice Knox meeting with the congregation that will be held on Sunday, February 18 at 11:00 am. **Michele Wilson** will welcome, open with prayer and give an overview of Justice Knox. For the issues updates, **Connie Cole** will present on transportation, **Debbie Hampstead** will present on homelessness, **Becky Breeden** will present on education (restorative practices), and **Susan Hamilton** will present on the new issue, economic instability. Following a Q&A, **Connie Cole** will issue the invitation to the Nehemiah Action Assembly. To conclude, we will share information about the upcoming school board meetings that we need folks to attend.

Messiah Lutheran Church has committed to bring a minimum of 33 people to the Nehemiah Action on Tuesday, April 9<sup>th</sup>. We will give 'tickets' to folks to serve as a reminder when they sign up on 2/18. Michele will send email reminders to those who signed up as the date approaches. We will offer carpooling from the church.

Our financial commitment to Justice Knox is two-fold. The first is a \$500 membership gift that is paid from the Messiah budget. Doug Mason will be sending this check within the next 10 days, as it is due by the end of March. The second part of our financial support is for network members to determine a gift amount and make the commitment at the Justice Knox celebration event on Monday, May 20<sup>th</sup>. We discussed different ways to make a significant contribution. Instead of simply asking the congregation to give money, we will come up with ideas to share at our next network member meeting in April. Several ideas that were floated included a murder mystery dinner, a picnic, a car wash – fun ideas that will bring our members and hopefully the neighborhood members to come out and support a 'good-will' offering.

Network members were encouraged to attend the upcoming Knox County School board meetings to let the School Board and Superintendent know that we are a broad-based, powerful county wide network that wants to make sure students have every opportunity to stay in school learning and that teachers have needed support. The meeting is at 5 PM, 500 W. Summit Hill Drive (entrance on Locust at Summer Place). We will meet at 4:30 under the pavilion in Market Square so that we can enter the meeting together. Wear something RED. It is okay to come late. The dates are below.

- a. Thursday, February 8 - Meet at 4:30 pm at Market Square pavilion
- a. Thursday, March 7 - Meet at 4:30 pm at Market Square pavilion
- a. Thursday, April 4 - Meet at 4:30 pm at Market Square pavilion

Connie Cole shared that other KCS teachers will be attending the February 8th School Board Meeting to rally against Gov. Bill Lee's school voucher program. Summer Place is going to be overflowing with concerned citizens and we're here for it!!

Susan Hamilton shared that there are four Knox County school board seats up for election in 2024. Seats for Districts 2, 3, 5 and 8 are up for reelection this time around. The deadline to register vote is Feb. 5 and early voting begins Feb. 14. Election Day is March 5. Here is a [link](#) to watch the candidates forum that aired on 1/30/2024.

**Next Meeting:** *Tuesday, March 26 at 6:30 pm via Zoom (<https://tennessee.zoom.us/j/81132925851>).*

**Minutes submitted by:** Michele Wilson

Agenda for 2-18-24 on next page □



**Justice Knox Congregational Meeting  
Sunday, February 18 – 11 am  
Messiah Lutheran Church ~ Fellowship Hall**

**AGENDA**

I. Welcome & Prayer – Michele Wilson

II. What is Justice Knox? – Michele Wilson

III. Issues Updates

- a. Transportation – Connie Cole
- b. Homelessness – Debbie Hampstead
- c. Education (Restorative Practices) - Becky Breeden
- d. NEW ISSUE - Economic Instability - Susan Hamilton

IV. Invitation to Nehemiah Action Assembly - Connie Cole

- a. When: Tuesday, April 9, 2023 – 7 pm
- b. Where: Knoxville Civic Auditorium
  - i. Free Parking
  - ii. Children are invited to attend, but if you'd like free childcare, First Presbyterian is offering it with certified child care attendants.

V. Upcoming School Board Meetings (Meetings Start at 5:00 pm)

- a. Thursday, March 7 - Meet at 4:30 pm at Summer Place
- a. Thursday, April 4 - Meet at 4:30 pm at Summer Place
- a. Wear RED!

VI. Close with Prayer

**Your Justice Knox Network Members**

Sandy Booher  
Becky Breeden  
Casey Breeden  
Connie Cole  
Susan Hamilton  
Bob Hampstead  
Debbie Hampstead  
Carol Miller  
Jack Wilder  
Leslie Wilder  
Michele Wilson







## **Pastor's Report to the Council**

*February 18, 2024*

It was a fun introduction to Knoxville to get snowed in for a week in January. But otherwise everyone has been so gracious and welcoming. I especially appreciated the participation in the Installation Service on February 4.

Bishop Strickland is our contact at the Southeastern Synod office while Pastor Hemphill is on medical leave. The Bishop was in Knoxville last weekend and I had dinner with him on February 10. He is very familiar with the ministry at Messiah and is keeping us in his prayers as we go through this transition.

I will be working with Kristin to set up a series of small group meetings that will help me to get to know the members better and give them a chance to contribute towards the Ministry Site Profile (MSP). The MSP collects data about the congregation and the community, as well as the vision, dreams, and needs of the congregation. What I have found works well in the past is to have a team that works on completing the MSP before actually appointing the Call Committee. For example, the Finance Committee will need to provide some financial information for the MSP and start working on the compensation package for a Called Pastor. I would like to ask the Council Members to sign up for the small group meetings so that one Council Member is present at each meeting to take notes. At our Council Retreat in March, I will go over some of the MSP questions with the Council.

This past Wednesday we began Lent, which is one of the busiest seasons of the year for the Pastor, Administrative Assistant, and Musical Director, but we are on track for having things well organized.

The Southeastern Synod is sponsoring a seminar on gun violence issues on February 26-27 in Nashville. I am planning to attend to learn more about this issue.

I have also signed up for a week of Continuing Education May 13-16 at the annual Festival of Homiletics in Pittsburgh. This annual event is sponsored by Luther Seminary and is offered in a different city each year. It features some of the best contemporary preachers in the country today and I have found it very inspirational in the past.

The annual Synod Assembly will be held in Columbus, Georgia, this year. The dates are May 31-June 2. All Rostered Leaders (including retired and on leave from Call) are automatically included as voting members. In addition, we need one male and one female lay representatives from Messiah to be voting members. Additional persons may attend as guests.

Respectfully submitted,  
~Pastor Mark Cerniglia  
Interim Pastor



January 8, 2024

Dear Generous Donor,

Thank you for believing in our mission by providing CareCuts with a monetary gift in 2023. We are humbled and grateful to be a recipient of your kindness and generosity, and your gift will allow us to continue to serve some of our most vulnerable community members- the unhoused.

Thank you for believing in our efforts. Wishing you and yours a happy, healthy, and prosperous 2024.

Most Sincerely,

Mary Katherine Wormsley  
Board President, 2021- 2023

Donations in 2023 Total: \$689.64

\*No goods or services were provided in return for these contributions.

Organization Tax ID: 81-4462946

# CORNERS OF YOUR FIELD

Dear Kristin,

Warm greetings as we embark on this new year! While many embrace resolutions, I'm embracing a single word to guide my journey in 2024: **ADAPT**. Little did I know how quickly this theme would challenge me, especially with the recent winter storm that blanketed East Tennessee. Yet, amidst the ice and snow, I found solace in Proverbs 19:21: "Many are the plans in a person's heart, but it is the Lord's purpose that prevails."

The storm challenged everyone. Businesses shuttered, roads turned treacherous, and the vulnerability of our homeless neighbors intensified. But amidst the adversity, **KARM's doors at 418 N Broadway remained open 24/7**. Staff and volunteers braved the elements, ensuring hundreds of individuals had access to safe shelter and compassionate support. **Notably, from Monday, January 15th to Monday, January 22nd, more than 10,900 meals were served.**

To help you meet the needs of those you know, I am excited to share that more gift cards are on their way. **We've reviewed the 65 donations received at KARM Stores during October, November, and December and set aside \$190 of gift cards for Messiah Lutheran Church.** We hope you can help change a life by sharing these resources with those you know. Our team is diligently working to ensure a safe and quick delivery. We understand the importance of these resources in supporting those in need within your community, and we appreciate your patience as we navigate weather-related delays.

Your support has been instrumental in our ability to adapt and respond to evolving community needs. As we move forward in 2024, I envision an even deeper partnership where we explore new avenues of engagement. Countless opportunities await, whether volunteering, hosting drives, or spreading the story of Corners Of Your Field.

In the spirit of "adapt," let's brainstorm ways to amplify our impact. We can ensure everyone finds warmth, dignity, and a path toward a brighter future.

Thank you for your unwavering support and partnership. May this year be marked by shared successes, collective resilience, and a strengthened bond as we impact our community together. Sincerely,



Evan Crass  
Director of Partner Engagement  
Knox Area Rescue Ministries & KARM Stores  
865-456-3978  
[ecrass@karm.org](mailto:ecrass@karm.org)



MEMBER OF  
**FEEDING  
AMERICA**

January 29, 2024



Messiah Evangelical Lutheran Church

6900 Kingston Pike  
Knoxville, Tennessee 37919-5702

Dear Messiah Evangelical Lutheran Church,

In a year of many challenges and needs, your generosity has made a huge difference in the fight against hunger in East TN. This past year, you helped make it possible for Second Harvest Food Bank to provide nutritious food to supply more than 20m meals to people at risk of hunger in our communities.

Through your support in 2023, you helped make huge strides toward alleviating hunger in our community – even as we saw greater demand than the previous year. Because of you, our network of more than 600 non-profit agency partners was better equipped to handle the challenge of easing hunger in for our neighbors.

Along with my letter, I've included a statement detailing your financial contributions in 2023. In compliance with IRS requirements, we declare no goods or services were provided to you in consideration of your contributions.

The demand for food continues to grow and your partnership is a gift to those that are at risk and working for a better tomorrow. Thank you again for your willingness to help your neighbors!

Warm regards,

Elaine Streno  
Executive Director

*If you are looking for another way to continue to support our fight against hunger, without spending anything today, you can include a legacy gift to Second Harvest Food Bank of East Tennessee in your will. Begin your legacy today by visiting [www.SecondHarvestETN.org/plannedgiving](http://www.SecondHarvestETN.org/plannedgiving)*

Please note: No goods or services were received in exchange for your donation. Second Harvest Food Bank of East Tennessee is a 501(c)(3) non-profit organization, EIN 58-1450139. For questions regarding your donation, please contact the development department at (865) 521-0000, or [info@secondharvestetn.org](mailto:info@secondharvestetn.org).

# Annual Statement Report

Constituent Name	Date	Gift Type	Amount	Receipt Number	Receipt Amount	Fund ID
Messiah Evangelical Lutheran Church 6900 Kingston Pike Knoxville, TN 37919-5702	5/31/2023	Cash	\$2,000.00		\$2,000.00	G
Total:					\$2,000.00	



# BRIDGE

REFUGEE SERVICES, INC.  
DIGNITY • HOPE • OPPORTUNITY

Messiah Evangelical Lutheran Church  
6900 Kingston Pike  
Knoxville TN 37919-5702

Dear Susan,  
We are delighted to have had your support in 2023!

We've seen such growth over the last year, and **thanks to you** refugees and our new protected class clients have received the support they needed to begin new lives in East Tennessee.

Below is a list of your 2023 contributions to our organization. ***You've helped us thrive in 2023, and we look forward to growing with you in 2024!***

Gift date	Amount	Fair Market Value (if in- kind)	Gift type
01/17/2023	\$420.00	\$0.00	Check
<b>Total</b>	<b>\$420.00</b>	<b>\$0.00</b>	

If you have any questions or problems with the above documentation, don't hesitate to reach out. Please know that refugee resettlement would not happen without YOU!

Gratefully,  
Noah McBrayer Jones, Development and Communications Director



Bridge Refugee Services  
4420 Whittle Springs Road - Suite A, Knoxville, TN 37917  
4791-A Hal Drive, Chattanooga, TN 37416  
[njones@bridgerefugees.org](mailto:njones@bridgerefugees.org)  
865.276.6490  
Tax ID: 58-1505955

Note: The above donor has received no goods or services for the donation.

**CATHOLIC CHARITIES**  
OF EAST TENNESSEE

January 24, 2024

Messiah Evangelical Lutheran Church  
6900 Kingston Pike  
Knoxville, TN 37919-5702

Dear Messiah Evangelical Lutheran Church,

As we begin 2024, I am honored to share that I have accepted the invitation to serve as the Executive Director for Catholic Charities of East Tennessee, joining a team of professionals who are so passionate and dedicated to serving our neighbors in East Tennessee. I am excited for this new beginning as we continue to build off of the success of my predecessor, Lisa Healy. With a strong foundation that has been laid CCETN is looking ahead to expanding select services that both fit within our core competencies and increase the access of our current programs throughout the 36 county region of East Tennessee.

To continue the good stewardship of your monetary donations, as well as decrease our expenses, in 2024 CCETN is transitioning to an annual summary of your tax-deductible gifts rather than sending a statement each time you give. This important change allows us to direct valuable time and resources to those who have the greatest need - - the families we serve.

Included in this letter is your 2023 Summary of Giving to CCETN. If you have questions concerning your 2023 summary please contact Grant McKeown, Donor Database Administrator, at (865) 684-1887, [development@ccetn.org](mailto:development@ccetn.org).

I am truly proud of the many accomplishments that CCETN has undertaken this past year. We have:

- returned to our facilities on Dameron Avenue after the 2021 arson fire;
- partnered with Covenant Health to provide respite care to our homeless neighbors who need life-saving, follow-up medical care;
- facilitated our first adoption since restarting Adoption Services;
- begun plans to open Ultrasound Services to mothers as part of our pregnancy support outreach; and
- been selected to partner with United Way through their East Tennessee Collaborative Program offering direct support to families in crisis.

The list goes on and know that none of this mission work would be possible without your incredible generosity. Now, as we turn our attention to 2024, we remain committed to being Christ's merciful love - - providing help and creating hope!

Thank you for the blessings of your generosity, and I continue to ask for your prayers for our clients and team members, as I will be keeping you all in my prayers.

In Christ,

  
Deacon David Duhamel  
Executive Director



*"Yesterday is gone. Tomorrow has not yet come. We have only today. Let us begin." (Mother Teresa)*

*Catholic Charities of East Tennessee, Inc. (Tax ID 62-1377551) is an IRS 501(c)(3) charitable organization and affirms no goods or services were provided in exchange for this gift; therefore, its full value is tax-deductible as allowed by law.  
Please retain this letter and summary as needed for your tax filing purposes.*



ADMINISTRATIVE OFFICES  
119 DAMERON AVE.  
KNOXVILLE, TN 37917  
(865) 524-9896  
(865) 971-3575 (FAX)

CHATTANOOGA  
5720 UPTOWN ROAD  
BUILDING 6100,  
SUITE 4500  
CHATTANOOGA, TN 37411  
(423) 267-1377  
(423) 265-4923 (FAX)

TRI-CITIES  
1409 W. MARKET ST.  
SUITE 109  
JOHNSON CITY, TN 37604  
(423) 328-0070  
(423) 328-7666 (FAX)

IN PARTNERSHIP WITH  
**The Diocese of Knoxville**  
**United Way**  
**Catholic Charities USA**



# Catholic Charities of East Tennessee 2023 Annual Charitable Tax Statement

Constituent Name	Date	Gift Type	Amount	Receipt Amount	Fund Description
Messiah Evangelical Lutheran Church 6900 Kingston Pike Knoxville, TN 37919-5702	9/5/2023	Cash	\$1,500.00	\$1,500.00	SAM - Contributions
				Total:	\$1,500.00

Southeastern Synod of the ELCA  
Year-to-Date Report of Contributions through 12/31/2023

Page : 1  
Date : 12/31/2023

Conference 6

For questions please contact  
Holly Liersch  
404-589-1977, ext 233  
Hliersch@elca-ses.org

PIN: 5851

Messiah Lutheran Church  
6900 Kingston Pike  
Knoxville, TN 37919-5714

Amount received from 02/01/2023 to 12/31/2023

Fund Code	Fund Description	Post Date	Gift Description	Amount	Reference #
WHG0038	ELCA World Hunger Appeal	02/01/2023		\$100.00	
		02/27/2023		\$100.00	
		03/27/2023		\$100.00	
		04/19/2023		\$200.00	996590
		04/26/2023		\$100.00	
		05/26/2023		\$100.00	
		06/26/2023		\$100.00	
		07/26/2023		\$100.00	
		08/28/2023		\$100.00	
		09/26/2023		\$100.00	
			Subtotal Received:	\$1,100.00	
MS	Mission Support	02/01/2023		\$1,540.00	
		02/27/2023		\$1,540.00	
		03/22/2023		\$200.00	996564
		03/27/2023		\$1,540.00	
		04/19/2023		\$100.00	996591
		04/26/2023		\$1,540.00	
		05/18/2023		\$100.00	996619
		05/26/2023		\$1,540.00	
		06/23/2023		\$100.00	996652
		06/26/2023		\$1,540.00	
		07/19/2023		\$100.00	996674
		07/26/2023		\$1,540.00	
		08/28/2023		\$1,540.00	
		09/21/2023		\$200.00	009060
		09/26/2023		\$1,540.00	
		10/26/2023		\$770.00	
		10/26/2023		\$100.00	996748
		11/27/2023		\$770.00	
		12/05/2023		\$200.00	000447
		12/26/2023		\$770.00	
			Subtotal Received:	\$17,270.00	
PIC	Partners in Celebration	02/14/2023	Kisawhili Mission Nashville	\$100.00	996514
			Subtotal Received:	\$100.00	
SESDISASTER	Local Disaster Response	05/18/2023		\$101.00	996617
		12/12/2023	2023 Disaster Relief Donation	\$200.00	000630
			Subtotal Received:	\$301.00	

Unless otherwise noted, the only goods or services provided are intangible religious benefits.

Southeastern Synod of the ELCA  
Year-to-Date Report of Contributions through 12/31/2023

Page : 2  
Date : 12/31/2023

Conference 6

For questions please contact  
Holly Liersch  
404-589-1977, ext 233  
Hliersch@elca-ses.org

PIN: 5851

Messiah Lutheran Church  
6900 Kingston Pike  
Knoxville, TN 37919-5714

Amount received from 02/01/2023 to 12/31/2023  
\$18,771.00

## APPENDIX F: Building Use Agreement

This form is to be completed by the responsible person of any non-worship or non-ministry event that takes place in the MLC building and must be on file at least one week prior to the start date of the event. Check area/room availability with the Administrative Assistant/Building Use Coordinator prior to completing this form. The signed original will be kept on file in the church office; a copy will be provided to the responsible person upon request as confirmation of building reservation.

Your date is not firm until deposit and agreement are on file.

### Building User Information

Name of Event: Candidate Forum for Knox County Law Director

Sponsoring Organization: League of Women Voters of Knoxville/Knox Co.

Purpose of Gathering: To hear candidates respond to audience questions

Date(s) of Use: February 8, 2024 Anticipated number in attendance: 50

Time of Event (beginning & end times): 6:30-7:30 Anticipated time of set up: 5:30

Area/Room(s) to be used: Fellowship Hall

Name & Position of Responsible Person: Susan Martin, Coordinator of Candidate Events LWVKKC

Address: 6804 Sherwood Dr. Knoxville, TN 37919

Primary Phone Contact: 865-719-5830

Secondary Phone Contact: \_\_\_\_\_

Email: susandmartinlily@gmail.com

### Agreement

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of \$55.00 for the use of the church facilities as detailed above. *pd ck # 7893 for \$55.00 from Susan Martin rec'd 1.30.24 KML*
- ☒ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☒ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- ☒ I/we agree to return used space to the configuration and condition in which we found it.
- ☒ I/we agree to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss of property.
- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: \_\_\_\_\_

Date: 1-29-24

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

## APPENDIX F: Building Use Agreement

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**Your date is not firm until deposit and agreement are on file.**

### Building User Information

Name of Event: Candidate Forum for Knox County Commission Districts 4, 5, and 9  
Sponsoring Organization: League of Women Voters of Knoxville and Knox County  
Purpose of Gathering: candidate forum open to the public  
Date(s) of Use: February 13, 2024 Anticipated number in attendance: 100  
Time of Event (beginning & end times): 6:30 pm until 8:00 pm Anticipated time of set up: 5:00 pm - 6:30  
Area/Room(s) to be used: fellowship hall  
Name & Position of Responsible Person: Tiffany Foster, Voter Services board chair  
Address: 2525 Jefferson Ave, Knoxville, TN 37914  
Primary Phone Contact: 865-256-6411 Secondary Phone Contact: 865-406-6852  
Email: tfoster12@gmail.com

### Agreement

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of 55 for the use of the church facilities as detailed above.
- ☒ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☒ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- ☒ I/we agree to return used space to the configuration and condition in which we found it.
- ☒ I/we agree to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss of property.
- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: Tiffany Foster

Date: 1/8/2024

Approved: K. Kennedy

Date: 1.9. 2024

## APPENDIX F: Building Use Agreement

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**Your date is not firm until deposit and agreement are on file.**

### Building User Information

Name of Event: Cole Series - Educational program for Parkinson's Disease patients and their caregivers

Sponsoring Organization: UT Medical Center, Brain & Spine Institute

Purpose of Gathering: Educational program

Date(s) of Use: First Wed of each month beginning April 2024 - December 2024 Anticipated number in attendance: 25-30

Time of Event (beginning & end times): 2 PM - 3 PM Anticipated time of set up: 1:30 PM

Area/Room(s) to be used: Fellowship Hall

Name & Position of Responsible Person: Paige Huggler, Outreach Coordinator, Brain & Spine Institute

Address: 1928 Alcoa Highway, Medical Bldg B, Suite 326, Knoxville TN 37920

Primary Phone Contact: 865-310-5122 Secondary Phone Contact: 865-305-3483

Email: phuggler@utmck.edu

### Agreement

- ☒ UHS has read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ UHS agrees to pay Messiah Lutheran Church the amount of 55.00 for the use of the church facilities as detailed above.
- ☒ UHS agrees that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☒ UHS agrees to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- ☒ UHS agrees to return used space to the configuration and condition in which we found it.
- ☒ UHS agrees to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss or damage of property caused by the acts or omissions of UHS.

Signed: Paige Huggler

Date: 1/4/24

Approved: K. Kennedy

Date: 1.10.24

## APPENDIX F: Building Use Agreement

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Your date is not firm until deposit and agreement are on file.

### Building User Information

Name of Event: Garden club  
Sponsoring Organization: West Hills 10 O'clock GARDENERS  
Purpose of Gathering: Monthly meeting  
Date(s) of Use: See back Anticipated number in attendance: 15  
Time of Event (beginning & end times): 9:30 am - 11:30 am Anticipated time of set up: 9:15 am  
Area/Room(s) to be used: Fellowship Hall  
Name & Position of Responsible Person: Illy Wood, membership  
Address: 815 Carrington Rd  
Primary Phone Contact: 865-693-3470 Secondary Phone Contact: 865-256-0584  
Email: l33awood@me.com  
l33awood@icloud.com

### Agreement

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of 25.00 for the use of the church facilities as detailed above.
- ☒ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked. Paid on day of use.
- ☒ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
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- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: Illy Wood (Illy M. Wood) Date: 1-29-24

Approved: K Kennedy Date: 1.30.24

## Office

---

**From:** Ilza Wood <ilzawood@icloud.com>  
**Sent:** Thursday, January 11, 2024 1:17 PM  
**To:** Office  
**Subject:** Garden club

West Hills Ten O'Clock Gardeners would like to reserve the Fellowship Hall for the following days, from 9:30 am to 11:30 am:

February 8

April 11

June 13

~~August 8~~ *Sept 12*

October 10

November 14

December 12 (11:00 am to 1:00pm)

February 13, 2025

Sent from my iPad



**APPENDIX F: Building Use Agreement**

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Your date is not firm until deposit and agreement are on file.

**Building User Information**

Name of Event: Weekly Sunday Mass  
 Sponsoring Organization: Holy Name Pro Cathedral Parish  
 Purpose of Gathering: Mass Service time: 1:00-2:00  
 Date(s) of Use: Sunday afternoons Anticipated number in attendance: 20  
 Time of Event (beginning & end times): \_\_\_\_\_ Anticipated time of set up: 12:15-12:30  
 Area/Room(s) to be used: Narthex  
 Name & Position of Responsible Person: Rev. Bodhi Der Parunakian  
 Address: 1732 Park Lane, Andersonville TN 37705  
 Primary Phone Contact: 865-230-1957 Secondary Phone Contact: \_\_\_\_\_  
 Email: holynameprocathedral@gmail.com

**Agreement**

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☒ I/we agree to pay Messiah Lutheran Church the amount of 0 <sup>per Council</sup> for the use of the church facilities as detailed above.
- ☒ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
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- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: [Signature] Date: 2/7/24

Approved: K. Kennedy per Council approval Date: \_\_\_\_\_

**APPENDIX F: Building Use Agreement**

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**Your date is not firm until deposit and agreement are on file.**

**Building User Information**

Name of Event: Annual Banquet and Fundraiser

Sponsoring Organization: Come to the Water

Purpose of Gathering: Raise funds to send middle school kids of East Tennessee to Lutheridge camp

Date(s) of Use: May 3-4, 2024 Anticipated number in attendance: 125

Time of Event (beginning & end times): May 4 5:30pm-9pm Anticipated time of set up: May 3 1pm

Area/Room(s) to be used: Fellowship Hall, kitchen

Name & Position of Responsible Person: Larry Moeller

Address: PO Box 7163, Maryville, TN 37802

Primary Phone Contact: 865 562-2987 Secondary Phone Contact: 916 296-7876

Email: coordinator@cometothewater.us

**Agreement**

- ☒ I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- ☐ I/we agree to pay Messiah Lutheran Church the amount of \_\_\_\_\_ for the use of the church facilities as detailed above.
- ☐ I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- ☒ I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- ☒ I/we agree to return used space to the configuration and condition in which we found it.
- ☒ I/we agree to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss of property.
- ☒ I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: Larry Moeller

Date: February 9, 2024

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

FULL 2024 LEADERSHIP LIST

2024 CONGREGATIONAL COUNCIL

Name	Term Ends	Title/Liaison	Phone Number	Email
Becky Breeden	2024	BADENHOP / STEWARDSHIP	865-684-8824	bbreeden_37807@yahoo.com
Pastor Mark Cerniglia			803-586-0818	pastormark@messiahknoxville.org
Jon Driskill	2024	WORSHIP	865-604-2031	jdriskill@ameresco.com
Susan Hamilton	2026	CARE/CONNECT	865-898-3443	susanhami@gmail.com
Davin Henrik	2026	PERSONNEL/INVITE	701-412-4118	henrik.davin@gmail.com
Steve Hess	Appointed		865-740-8628	shess@emerachem.com
Angela Kronau	2025	POLICY	865-216-5135	arkronau@yahoo.com
Carolyn Lawhorn	2026	BAM	865-719-1473	clawh53@gmail.com
Cristall Mount	2026	FELLOWSHIP/WELCA	865-300-7490	cristallmount@gmail.com
Jon Toth	Appointed		865-356-6532	jwck621@aol.com
Jack Wilder	2025	SERVE / D&J	423-465-5800	jwilder482@yahoo.com
Michele Wilson	2024	PROPERTY/DISCIPLE	865-443-2277	vollady4@aol.com

WORSHIP

Name	Title/Liaison
Jane Mason	Chair
Jon Driskill	Council Liaison
Mary Phillips	Music Director
Lori West	Secretary
Pastor Mark Cerniglia	Ex-Officio Member
Lori West	Member
Altar Guild Leadership	Martha MacCabe
Altar Guild Leadership	Illy Wood
Altar Guild Leadership	Jon Toth
Altar Guild Leadership	Cindy Toth
Eucharistic Minister	Jenny Adams
Eucharistic Minister	Carol Miller
Eucharistic Minister	Larry Warren
Eucharistic Minister	Chris Warren
Eucharistic Minister	Michele Wilson

DISCIPLE

Name	Title/Liaison
Angela Kronau	Chair
Michele Wilson	Council Liaison & Secretary
Pastor Laura Henrik	Youth Minister
Pastor Mark Cerniglia	Ex-Officio Member
Tom Cole	Adult Learning Hour Coordinator
Beth Ford	Adult Learning Hour Coordinator
Mary Williamson	Children's Sunday School Coordinator & Teacher
Jenny Adams	Member & Sunday School Teacher
Sunday School Teacher	Sarah Baker
Sunday School Teacher	Deanna Moeller

CARE

Name	Title/Liaison
Illy Wood	Chair
Susan Hamilton	Council Liaison
Mary Sophia Hawks	Parish Nurse
Pastor Mark Cerniglia	Ex-officio
Doris Featherston	Secretary
Martha MacCabe	Elder Care

FELLOWSHIP

Name	Title/Liaison
Carolyn Lawhorn	Co-Chair
Judy Mennel	Co-Chair
Cristall Mount	Council Liaison
Angela Kronau	Secretary
Connie Cole	Member
Pastor Mark Cerniglia	Ex-Officio Member
Anne Tinker	Member

BADENHOP / OWLS STEERING COMMITTEE

Name	Title/Liaison
Mary Ellen Whitson	Chair
Becky Breeden	Council Liaison
Mike Driskill	Secretary
Martha MacCabe	In-Faith Coordinator
Pastor Mark Cerniglia	Ex-Officio Member
Steve Hess	Treasurer
Mary Sophia Hawks	Parish Nurse

**INVITE**

Name	Title/Liaison
Kate Spears	Chair
Davin Henrik	Council Liaison
Pastor Mark Cerniglia	Ex-Officio Member
Larry Moeller	
Deanna Moeller	
Michele Wilson	

**SERVE**

Name	Title/Liaison
Connie Cole	Chair & Secretary
Jack Wilder	Council Liaison
Pastor Mark Cerniglia	Ex-Officio Member
Tyson House	Sharon Sweeney
BAM	Don Lawhorn
Care Cuts	Cristall Mount
Love Kitchen	Martha MacCabe
Justice Knox	Becky Breeden
Bridge Refugee Services	Michele Wilson
Benevolence	Debbie Hampstead
Benevolence	Cristall Mount
Benevolence	Kristin Kennedy, Staff Advisor

**DIVERSITY & JUSTICE TASK FORCE**

Name	Title/Liaison
Leslie Wilder & Mike Driskill	Co-chairs
Jack Wilder	Council Liaison
Mike Driskill	Note Taker
Pastor Mark Cerniglia	Ex-Officio Member
Connie Cole	SERVE Representative
Sandy Booher	
Becky Breeden	
Martha MacCabe	

**JUSTICE KNOX**

Name	Title/Liaison
Becky Breeden	Network Member Lead
Debbie Hampstead	Research Lead
Bob Hampstead	
Pastor Mark Cerniglia	Ex-Officio Member
Carol Miller	
Connie Cole	
Susan Hamilton	
Casey Breeden	
Sandy Booher	
Jack Wilder	
Leslie Wilder	
Michele Wilson	Justice Knox Board Member

**PROPERTY**

Name	Title/Liaison
Jon Driskill	Chair
Michele Wilson	Council Liaison
Pastor Mark Cerniglia	Ex-Officio Member
Mike Driskill	
Cameron Driskill	
Mike Tinker	

**CONNECT**

Name	Title/Liaison
Michele Wilson	Chair & Secretary
Susan Hamilton	Council Liaison
Pastor Mark Cerniglia	Ex-Officio Member
Kate Spears	
Robin Hamilton	
Debbie Hampstead	
Kristin Kennedy	Staff Representative

**STEWARDSHIP**

Name	Title/Liaison
Michele Wilson	Chair

Becky Breeden	Council Liaison
Pastor Mark Cerniglia	Ex-Officio Member
Tom Cole	
Steve Hess	
Jon Toth	
Andy Waller	

#### PERSONNEL

Name	Title/Liaison
Michele Wilson	Chair
Davin Henrik	Council Liaison
Pastor Mark Cerniglia	Ex-Officio Member
Connie Cole	
Craig Stewart	
John Brock	

#### MUTUAL MINISTRY TEAM

Name	Title/Liaison
Beth Ford	Team Leader
Craig Stewart	

#### FINANCE

Name	Title/Liaison
Steve Hess	Chair, Treasurer, Council Liaison
Doug Mason	Volunteer Accountant
Jon Toth	Financial Secretary
Shannon Waller	Payroll
Alice Ramsey	Secretary
Pastor Mark Cerniglia	Ex-Officio Member
Michele Wilson	Member

#### COLUMBARIUM TRUSTEES

Name	Title
Tom Cole	
Jon Driskill	
3rd Person needs to be appointed	

#### WELCA

Name	Title/Liaison
Mary Ellen Whitson	President
	Vice President
Carol Miller	Treasurer
	Secretary
Cristall Mount	Council Liaison
Illy Wood	Faith & Life

We don't have this information yet.

#### BROTHERS AT MESSIAH (BAM)

Name	Title/Liaison
Don Lawhorn	Coordinator
Carolyn Lawhorn	Council Liaison
Pastor Mark Cerniglia	Ex-Officio Member
Men of Messiah	Members

#### OKTOBERFEST

Name	Title/Liaison
Craig Stewart	
Lori West	
Angela Kronau	
Sonny Mennel	
Judy Mennel	
Beth Ford	
Gordon Burghardt	
Michele Wilson	
Deanna Moeller	

#### FUNERAL RECEPTION TEAM

Name	Title/Liaison
Debbie Hampstead	
Anne Tinker	
Illy Wood	Flowers